

September 5, 2018

1. The Ottawa County Board of Commissioners held their regular scheduled meeting at 1:45 PM, September 5, 2018, with the following members present: Chairman Chad Masterson and Commissioners Russell Earls. John Clarke entered after meeting started.

Notice of the meeting was posted at the south door of the Ottawa County Courthouse at 2:44 PM on August 30, 2018. Commissioners' Meeting Agendas and Minutes can also be found online at ottawa.okcounties.org.

2. The Pledge of Allegiance was recited.

3. Motion by Earls, second by Masterson, to approve minutes of September 5, 2018 as presented for reading. By vote: Earls, aye; Masterson, aye.

4. Motion by Earls, second by Masterson, to approve the following claims: 2018-2019 BIA 7, CARDINAL ENGINEERING, 13799.27, PROFESSIONAL SERVICES; Building 7, MIAMI PUBLIC UTILITIES*, 7075.68, UTILITIES; 8, OK NATURAL GAS CO, 61.38, UTILITIES; 9, OK NATURAL GAS CO, 98.45, UTILITIES; Drug Court 4, KARNES PRO TIRE*, 13.00, TIRE REPAIRS; 5, SOONER PRINTING*, 295.68, OFFICE SUPPLIES; 6, NOCA, 30.00, DRUG COURT CLIENT TREATMENT; General 431, Gross Payroll, 778.52, Payroll; 432, ACE HARDWARE, 24.94, PARTS; 433, WAL-MART PAYMENTS*, 115.12, REPAIRS; 434, CITY OF MIAMI, 50.00, TOWER RENTAL; 435, QUALITY FOOD CORP*, 81.50, MAINTENANCE AGREEMENT; 436, TURN KEY HEALTH CLINICS LLC, 10998.00, INMATE TREATMENT; 437, WAL-MART PAYMENTS*, 57.92, OFFICE SUPPLIES; 438, A T & T, 51.21, INTERNET SERVICE; 439, LAKELAND OFFICE SYSTEMS *, 50.13, MAINTENANCE AGREEMENT; 440, LAKELAND FINANCIAL SERVICES, 220.42, LEASE PAYMENT; 441, CABLE ONE, 143.78, CABLE SERVICE; 442, H K ELECTRIC LLC*, 309.87, ELECTRICAL REPAIRS; 443, H K ELECTRIC LLC*, 204.98, ELECTRICAL REPAIRS; 444, MIAMI PUBLIC UTILITIES*, 1585.96, UTILITIES; 445, MIAMI PUBLIC UTILITIES*, 935.01, UTILITIES; 446, MIAMI NEWS-RECORD, 29.95, LEGAL NOTICE; 447, MIAMI NEWS-RECORD, 23.80, LEGAL NOTICE; 448, SUNKISSED FLORAL, 44.99, LANDSCAPING; 449, WAL-MART PAYMENTS*, 32.79, OFFICE SUPPLIES; 450, HOMETOWN BOTTLED WATER*, 6.25, BOTTLED WATER; 451, SUMMER ALDRIDGE, 15.59, TRAVEL EXPENSES; 452, OAK CREST AUTO TIRE & LUBE, 634.66, VEHICLE REPAIR; 453, MIAMI PUBLIC UTILITIES*, 57.02, UTILITIES; Health 30, INTEGRIS BRHC*, 44.00, X-RAYS; 31, INTEGRIS BRHC*, 44.00, X-RAYS; 32, WAL-MART PAYMENTS*, 21.60, OFFICE SUPPLIES; 33, MOORE MEDICAL LLC, 85.48, MEDICAL SUPPLIES; 34, MIAMI PUBLIC UTILITIES*, 110.00, UTILITIES; Highway 251, HOMETOWN BOTTLED WATER*, 12.50, BOTTLED WATER; 252, KATNER MILLS*, 472.89, PARTS; 253, MIAMI INDUSTRIAL SUPPLY*, 135.28, SHOP SUPPLIES; 254, MIDWEST FERTILIZER INC*, 579.74, FUEL; 255, FRIENDSHIP HOUSE INC*, 40.00, SHOP RAGS; 256, PURCELL TIRE & RUBBER CO, 1145.00, TIRE REPAIRS; 257, THOMAS TREE SERVICE, 300.00, TREE REMOVAL; 258, WYANDOTTE TELEPHONE CO, 298.53, PHONE BILL; 259, U S CELLULAR, 84.37, CELL PHONE; 260, A T & T LONG DISTANCE, 25.06, PHONE BILL; 261, A T & T, 271.86, PHONE BILL; 262, A T & T, 68.58, PHONE BILL; 263, WALLIS LUBRICANT LLC*, 200.00, OILS; Hwy-ST 45, NEO CONCRETE & MATERIALS*, 1395.00, CONCRETE; 46, OZARK MOUNTAIN ENERGY INC, 11168.09, FUEL; 47, LAKELAND PETROLEUM, 5175.90, FUEL; ML Fee 4, HILTON GARDEN INN, 186.00, LODGING; Mtg Cert 5, JOLENE HOOPER, 100.00, OFFICE

CLEANING; Rural Fire-ST 23, THE BURROWS AGENCY, 1436.00, INSURANCE PREMIUMS; SH Bd of Pris 6, TURN KEY HEALTH CLINICS LLC, 14.03, INMATE TREATMENT; SH Svc Fee 47, MIAMI PUBLIC UTILITIES*, 95.27, UTILITIES; 48, MIAMI PUBLIC UTILITIES*, 8700.10, UTILITIES; 49, OK NATURAL GAS CO, 40.07, UTILITIES; 50, U S CELLULAR, 1106.36, CELL PHONE; By vote: Earls, aye; Masterson, aye.

5. No action in citizens' participation or public comments.

6. Motion by Earls, second by Masterson to approve Summer Aldridge's request to apply for the fiscal year 2019 Emergency Management Grant Program. By vote: Earls, aye; Masterson, aye.

7. Motion by Earls, second by Masterson, to approve request of hours donated according to the Ottawa County shared leave plan. By vote: Earls, aye; Masterson, aye.

8. Motion by Earls, second by Masterson, to approve request from the Ottawa County Treasurer to approve bid on County property to Walter Thomas Zimmerman and Ruth Elaine Zimmerman in the amount of \$750.00. Legal description as follows: Lot 10, Block 5, in Miami Heights in the city of Miami, Ottawa County Oklahoma, according to the recorded plat thereof. By vote: Earls, aye; Masterson, aye.

9. Motion by Masterson, second by Earls to approve request from the Ottawa County Treasurer to approve bid on County property to Raymond and Rebecca Kendall in the amount of \$50.00. Legal description as follows: Lot 5, Block 113, in the city of Miami, Ottawa County Oklahoma, according to the recorded plat thereof. By vote: Earls, aye; Masterson, aye.

10. Motion by Earls, second by Clarke, to approve request from the Ottawa County Treasurer to approve bid on County property to James A. or Joan E. Thompson in the amount of \$100.00. Legal description as follows: the south 100 feet of Lot 1, Block 5, in Miami Heights in the city of Miami, Ottawa County Oklahoma, according to the recorded plat thereof. By vote: Clarke, aye; Earls, aye; Masterson, aye.

11. Motion by Masterson, second by Clarke, to approve request to solicit competitive bids for a pot hole patcher for District #3. By vote: Clarke, aye; Earls, aye; Masterson, aye.

12. Motion by Earls, second by Masterson, to approve request to designate Natasha Mays as the County Clerk's first deputy. By vote: Masterson, aye; Earls, aye; Clarke, aye.

14. Motion by Earls, second by Clarke, to approve the following cash fund estimates of need and requests for appropriation:

BIA	\$7537.50
BIA/CAYUGA	\$12578.00
CBRI	\$19156.49
COMM	\$10476.24
TRUST	\$53804.64
FF-AFT	\$2411.99
FF-COM	\$2395.71
FF-FAI	\$2381.38
FF-MIA	\$2406.36
FF-PAR	\$2407.50
FF-PEO	\$2395.20
FF-PIC	\$2377.01
FF-QUA	\$2370.94
FF-WYAN	\$2386.48
LAW	\$1411.46
B5-A	\$20000.00
B5-D	\$8159.06
B5-F	\$9000.00

BOND	\$618.09
F5-C	\$1312.20
REC-D	\$2647.00
C5-D	\$445.00
CCRF-D	\$6348.56
HWY 1	\$35779.66
HWY 2	\$35779.67
HWY 3	\$35779.67
RES-D	\$10098.49
92-A-1	\$40000.00
92-C-1	\$2000.00
92-D-1	\$16498.95
92-A-2	\$40000.00
92-C-2	\$1000.00
92-D-2	\$45542.05
92-A-3	\$40000.00
92-C-3	\$2000.00
92-D-3	\$31483.86
93-D	\$1003.25
DCRF	\$188.25

By vote: Clarke, aye; Earls, aye; Masterson, aye.

15. Motion by Clarke, second by Earls, to approve the following transfers of appropriations: Account 92-D-1 to 92-G-1 in the amount of \$18,000. By vote: Masterson, aye; Clarke, aye; Earls, aye.

16. Motion by Earls, second by Clarke, to approve the following check(s) for deposit:
 #5890284 in the amount of \$91.54 from Wal-Mart.
 #006573 in the amount of \$8879.05 from the Court Clerk.
 #15617 in the amount of \$200.00 from Kenny Wright.
 #100056625 in the amount of \$10.00 from the State of Ok.

By vote: Clarke, aye; Earls, aye; Masterson, aye.

18. Motion by Earls, second by Clarke to approve the monthly report submitted by Health Department. By vote: Clarke, aye; Earls, aye; Masterson, aye.

20. Commissioners' Activity Reports: District #1: routine maintenance, cleared up property acquired from housing unit in Picher. District #2: working on bridge on Cayuga Road with District 3, set to pour deck after the 4th, mowing, spraying and routine maintenance. District #3: mowing, maintaining roads and building bridge on Cayuga Road with District 2.

21. In new business: Chairman Masterson paid special tribute to Joe Dan Morgan, Emergency Management Director, who passed away this week, by holding a moment of silence. Motion by Earls, second by Clarke, to recess until after the Excise Board finishes their business. By vote: Clarke, aye; Earls, aye; Masterson, aye.

Motion by Earls, second by Clarke, to reconvene. By vote: Clarke, aye; Earls, aye; Masterson, aye. Continued in new business: Chairman Masterson questioned the sheriff about the purchase order to Quality Foods, the sheriff explained they are a vendor that supplies food supplies for inmates. Masterson mentioned utilities bill at \$7230, including repairs to an electrical pole. Sheriff explains it was hit over the weekend. Earls suggested the driver's insurance should pay for the repairs to the pole, which costs \$3300. The sheriff said he would check into it. Earls asked what is OLET, and why is there a \$350 user fee? The sheriff explained it is the dispatching terminal fees, to run a check on tags etc. Earls states after looking at Service Solutions, invoice

prices are a monster to pay for the County. Example: invoice for a sprinkler is \$39, labor was \$290. Discussion as to if it would benefit us to hire a maintenance man, eliminating Service Solutions. Mays stated the County has paid \$30,000 or \$40,000 this year alone to Service Solutions which would be about the same cost as hiring another employee. Masterson questioned utilities at \$7920.74. Is this normal, or caused from a water leak? Sheriff replied it is normal. The Kiosk system was discussed. The sheriff stated no income is coming from the Kiosk system until it is paid for. Earls stated the sheriff has outside three accounts. The auditors requested all monies need to go through the County. Sheriff Floyd agreed to close them out, deposit monies with the Treasurer, so proper procedure is followed. The monies will be put in the Sheriff's existing accounts, or our purchasing agents can create a new account.

24. Motion by Earls, second by Clarke to adjourn. By vote: Clarke, aye; Earls, aye; Masterson, aye.

Chad Masterson, Chairman

Robyn Mitchell, Ottawa County Clerk
American Newspaper