

August 20, 2018

1. The Ottawa County Board of Commissioners held their regular scheduled meeting at 9:00 AM, August 20, 2018, with the following members present: Chairman Chad Masterson, and Commissioner Russell Earls.

Notice of the meeting was posted at the south door of the Ottawa County Courthouse at 4:44 PM, August 16, 2018. Commissioners' Meeting Agendas and Minutes can also be found online at [ottawa.okcounties.org](http://ottawa.okcounties.org).

2. The Pledge of Allegiance was recited.

3. Motion by Earls, second by Masterson, to approve minutes of August 13, 2018 as presented for reading. By vote: Masterson, aye; Earls, aye.

4. Motion by Earls, second by Masterson, to approve the following claims:  
2018-2019 BIA 2, CARDINAL ENGINEERING, 4862.86, PROFESSIONAL SERVICES;  
CONVENIENCE CENTER 1, CITY OF MIAMI, 106.79, ROLL-OFF; 2, CITY OF MIAMI,  
89.68, ROLL-OFF; 3, CITY OF MIAMI, 105.00, ROLLOFF; 4, CITY OF MIAMI, 112.69,  
ROLL-OFF; General 288, FLEETCOR TECHNOLOGIES\*, 1131.46, FUEL; 289, MIAMI  
TROPHY & SCREEN PRINTING, 71.00, UNIFORMS; 290, MARRIOTT SOUTHERN  
HILLS\*, 279.00, LODGING; 291, TOUCHTONE COMMUNICATIONS\*, 36.93, PHONE  
BILL; 292, TOUCHTONE COMMUNICATIONS\*, 41.73, PHONE BILL; 293, PITNEY  
BOWES INC\*, 251.07, LEASE PAYMENT; 294, OSU COOP EXT SERVICE\*, 5877.00,  
SALARY; 295, EASTERN OKLAHOMA, 329.20, JUVENILE DETENTION; 296,  
TOUCHTONE COMMUNICATIONS\*, 20.90, PHONE BILL; 297, TOUCHTONE  
COMMUNICATIONS\*, 18.85, PHONE BILL; 298, TOUCHTONE COMMUNICATIONS\*,  
15.27, PHONE BILL; 299, HOMETOWN BOTTLED WATER\*, 6.25, BOTTLED WATER;  
300, HOMETOWN BOTTLED WATER\*, 6.25, BOTTLED WATER; 301, A T & T CAPITAL  
SERVICES, 1319.80, TELEPHONE EQUIPMENT; 302, A T & T CAPITAL SERVICES,  
257.12, TELEPHONE EQUIPMENT; 303, FOUR STATES MAINTENANCE\*, 821.58,  
CLEANING SUPPLIES; Health 21, HOMETOWN BOTTLED WATER\*, 45.50, BOTTLED  
WATER; 22, SCOTTS LAWN CARE SERVICE\*, 370.00, LAWN CARE; 23, FISHER  
SCIENTIFIC, 106.49, PARTS; 24, XEROX CORPORATION, 267.03, ; Highway 154, WAL-  
MART PAYMENTS\*, 41.33, OFFICE SUPPLIES; 155, HOLIDAY INN EXPRESS &  
SUITES, 186.00, LODGING; 156, ACCO, 95.00, REGISTRATION FEE; 157, ACCO, 35.00,  
REGISTRATION FEE; 158, CITY OF MIAMI, 509.48, ROLL-OFF; 159, EMBASSY SUITES  
NORMAN, 188.00, LODGING; 160, CITY OF MIAMI, 96.17, ROLL-OFF; 161, CITY OF  
MIAMI, 86.73, ROLL-OFF; 162, TOMO DRUG TESTING, 144.00, DRUG & ALCOHOL  
TESTING; 163, CITY OF MIAMI, 129.80, ROLL-OFF; 164, CITY OF MIAMI, 120.95, ROLL-  
OFF; 165, M & K OUTDOOR PRODUCTS\*, 9.29, PARTS; 166, ACCO, 45.00,  
REGISTRATION FEE; 167, CABIN DIESEL SERVICES INC\*, 4675.13, REPAIRS; 168,  
KATNER MILLS\*, 767.99, PARTS; 169, WAL-MART PAYMENTS\*, 67.40, ; 170,  
LAKELAND OFFICE SYSTEMS \*, 63.92, MAINTENANCE AGREEMENT; 171, MIAMI  
PUBLIC UTILITIES\*, 26.00, UTILITIES; 172, WAL-MART PAYMENTS\*, 27.42, SHOP  
SUPPLIES; 173, SUPPLIES OUTLET, 125.99, OFFICE SUPPLIES; 174, CHAD  
MASTERSON, 91.91, TRAVEL EXPENSES; 175, CHAD MASTERSON, 49.06, TRAVEL  
EXPENSES; 176, BERNICE SANITATION LLC, 60.00, UTILITIES; 177, OTTAWA CO  
RWD #1, 34.24, UTILITIES; 178, EMPIRE DISTRICT ELECTRIC, 553.02, UTILITIES; 179,  
OTA PIKEPASS\*, 3.35, TRAVEL EXPENSES; 180, JOHN CLARKE, 70.31, TRAVEL

EXPENSES; 181, BERNICE SANITATION LLC, 40.00, UTILITIES; 182, JOHN CLARKE, 75.75, TRAVEL EXPENSES; 183, JOHN CLARKE, 138.84, TRAVEL EXPENSES; 184, CHAD MASTERSON, 263.18, TRAVEL EXPENSES; 185, FAIRLAND PUBLIC WORKS\*, 80.05, UTILITIES; 186, CRAFTONS STATION AND TIRE LLC, 24.00, TIRE REPAIRS; 187, WELCH STATE BANK\*, 900.00, LEASE PURCHASE; 188, WELCH STATE BANK\*, 1400.00, LEASE PURCHASE; 189, WELCH STATE BANK\*, 2200.00, LEASE PURCHASE; 190, WELCH STATE BANK\*, 2200.00, LEASE PURCHASE; 191, DISH NETWORK, 58.10, CABLE SERVICE; 192, LAKELAND OFFICE SYSTEMS \*, 195.00, SERVICE AGREEMENT; Hwy-ST 28, KEMP STONE CO INC\*, 3835.44, MATERIALS; 29, DUB ROSS CO INC\*, 6055.35, PIPE; 30, NEO CONCRETE & MATERIALS\*, 1710.00, MATERIALS; 31, BRUNDAGE-BONE\*, 1471.05, PUMPING; 32, SOUTHERN TIRE MART\*, 1779.00, TIRES; 34, OTTAWA CO HWY DIST 3, 15867.53, REIMBURSAL; 35, NEO CONCRETE & MATERIALS\*, 1620.00, MATERIALS; ML Fee 2, CODA, 200.00, REGISTRATION FEE; Mtg Cert 4, JOLENE HOOPER, 100.00, OFFICE CLEANING; SH Bd of Pris 4, GRAVES MENU MAKER FOODS, 7855.04, INMATE NUTRITION; 5, CRAIG COUNTY SO, 837.00, INMATE HOUSING; SH Svc Fee 29, QUILL CORPORATION\*, 1937.13, OFFICE SUPPLIES; 30, MIAMI TROPHY & SCREEN PRINTING, 24.00, UNIFORMS; 31, MIAMI TROPHY & SCREEN PRINTING, 63.96, UNIFORMS; 32, MIAMI TROPHY & SCREEN PRINTING, 52.00, UNIFORMS; 33, FIVE STAR ENTERPRISES\*, 241.50, AMMUNITION; 34, TOUCHTONE COMMUNICATIONS\*, 110.64, PHONE BILL; By vote: Masterson, aye; Earls, aye.

5. No action in citizens' participation or public comments.

6. Motion by Earls, second by Masterson, to approve bid from Doreen Snow to the Ottawa County Treasurer in the amount of \$100 for County property described as Lot 12 block 3 in the Miami Heights addition to the City of Miami, Ottawa County Oklahoma, according to the recorded plat thereof. By vote: Earls, aye; Masterson, aye.

7. Motion by Earls, second by Masterson, to approve Memorandum of Agreement between the Cherokee Nation and Ottawa County. By vote: Earls, aye; Masterson, aye.

8. Motion by Earls, second by Masterson, to approve Resolution 2018-12 authorization to establish account fund for the Ottawa County Sheriff K9 unit. By vote: Earls, aye; Masterson, aye.

9. Motion by Masterson, second by Earls, to approve Resolution 2018-13 authorization to establish account fund for the Ottawa County Sheriff Animal Control Unit. By vote: Earls, aye; Masterson, aye.

10. Motion by Earls, second by Masterson, to approve Resolution 2018-14 authorization to establish account fund for the Ottawa County Sheriff reserves. By vote: Masterson, aye; Earls aye.

12. Motion by Earls, second by Masterson, to approve requisitioning and receiving officers for the Ottawa County Clerk. Natasha Mays and Robyn Mitchell as requisitioning officers, and Rhonda Snow and Linda Kerby as receiving officers. By vote: Earls, aye; Masterson, aye.

13. Motion by Earls, second by Masterson, to approve the following transfers of appropriation: HWY M&O/92-D-3 transfers \$2000 into Lease Rental/92-G-3. Error correction of transfer of funds from the Treasurer's office. A total of \$1,753.46 was transferred out from the K9 and the ACU fund, and transferred into the Donation fund. By vote: Masterson, aye; Earls, aye.

17. Monthly reports by various County offices: Robyn Mitchell, Ottawa County Clerk announced Natasha Mays as her new 1<sup>st</sup> Deputy. Summer Aldridge, Emergency Manager updated the Board on training she received in Oklahoma City last week.

18. Motion by Earls, second by Masterson, to approve temporary easement from Hubert Spencer Jr. to Ottawa County Highway Districts for the purpose of clearing fence rows. Legal description as follows: Range 23 E Township 26 North Section 28. By vote: Masterson, aye; Earls, aye.

19. Commissioners' Activity Reports: District 1: no report. District 2: Cayuga Rd. is now open to traffic, but still a work in progress. District 3: preparing roads 110 and 120 for traffic, as work will soon begin on 125 Bridge.

20. In new business: Discussion between Sheriff Floyd and Russell Earls as to why the Sheriff has so few purchase orders this week. Commissioner Earls asked if they were sitting somewhere, which Floyd replied, "no, I have restricted their spending". Earls response was, "great job Sheriff, that is what we were hoping to hear."

22. Motion by Masterson, second by Earls, to approve the following blankets:  
000940 08/16/2018 ACE HARDWARE 1102-6-4100-2005 \$ 500 000941 08/16/2018 CINTAS CORPORATION 1102-6-4100-2005 \$ 200 000942 08/16/2018 IRON WORKS STEEL SUPPLY LLC 1102-6-4100-2005 \$ 1,000 000943 08/16/2018 JOHNS TRACTOR WORKS \* 1102-6-4100-2005 \$ 1,000. 000944 08/16/2018 LEGACY FARM & LAWN\* 1102-6-4100-2005 \$ 1,000. 000945 08/16/2018 O REILLY AUTOMOTIVE INC 1102-6-4100-2005 \$ 2,000 000946 08/16/2018 OK CORP COMMISSION 1102-6-4100-2005 \$ 100.00 000947 08/16/2018 OK DEPT OF LABOR 1102-6-4100-2005 \$ 100. 000948 08/16/2018 CHASSIDY SMITH DBA 1102-6-4100-2005 \$ 500.00 000949 08/16/2018 TOMO DRUG TESTING 1102-6-4100-2005 \$ 500 000950 08/16/2018 WAL-MART PAYMENTS\* 1102-6-4100-2005 \$ 500. 000951 08/16/2018 AUTOMOTIVE OF FAIRLAND\* 1102-6-4200-2005 \$ 300.00 000952 08/16/2018 CITY OF MIAMI 1102-6-4200-2005 \$ 500.00 000953 08/16/2018 KATNER MILLS\* 1102-6-4200-2005 \$ 1,000.00 000954 08/16/2018 WALTER SPECIALTY SERVICE 1313-6-4200-2005 \$ 2,000 000955 08/16/2018 B & B AUTO SUPPLY INC\* 1102-6-4300-2005 \$ 800.00 000956 08/16/2018 KEMP STONE CO INC\* 1313-6-4300-2005 \$ 6,000.00 000957 08/16/2018 KEMP STONE CO INC\* 1313-6-4300-2005 \$ 6,000.00 Grand Total: \$ 24,000.00

25. Motion by Earls, second by Masterson, to adjourn. By vote: Clarke, aye; Earls, aye; Masterson, aye.

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Chad Masterson, Chairman

Robyn Mitchell, Ottawa County Clerk  
Miami News Record