

July 30, 2018

1. The Ottawa County Board of Commissioners held their regular scheduled meeting at 9:00 AM, July 30, 2018, with the following members present: Chairman Chad Masterson, Commissioners Russell Earls and John Clarke.

Notice of the meeting was posted at the south door of the Ottawa County Courthouse at 3:48 PM, July 26, 2018. Commissioners' Meeting Agendas and Minutes can also be found online at ottawa.okcounties.org.

2. The Pledge of Allegiance was recited.

3. No action.

4. Motion by Earls, second by Clarke, to approve the following claims:

2017-2018 01 GENERAL: 2623, VISA, TTCU, 395.35, TRAVEL EXPENSES; 2624, MIDWEST PRINTING CO*, 3791.63, PROFESSIONAL SERVICES; 03 HEALTH: 305, OK STATE DEPT OF HEALTH, 15473.00, SALARY; 2018-2019 Building: 4, MIAMI PUBLIC UTILITIES*, 7960.51, UTILITIES; Crt Clk Revolving: 13, CANON FINANCIAL SERVICES*, 170.83, LEASE PAYMENT; General: 89, FLEETCOR TECHNOLOGIES*, 1192.14, FUEL; 90, CANON FINANCIAL SERVICES*, 186.59, LEASE PAYMENT; 91, AADVANTAGE LAUNDRY SYSTEMS INC, 179.00, MAINTENANCE AGREEMENT; 92, AXON ENTERPRISE, 436.00, BATTERIES; 93, U S CELLULAR, 1106.36, CELL PHONE; 94, MIAMI PUBLIC UTILITIES*, 77.78, UTILITIES; 95, MIAMI PUBLIC UTILITIES*, 8448.75, UTILITIES; 96, OK NATURAL GAS CO, 144.98, UTILITIES; 97, ACCO, 42548.00, PROP & LIABILITY INS PREMIUM; 98, CABLE ONE, 69.34, INTERNET SERVICE; 99, NATL 4-H COUNCIL/SUPPLY*, 203.70, SUPPLIES; 100, LAKELAND OFFICE SYSTEMS INC*, 51.65, MAINTENANCE AGREEMENT; 101, MY-PRINT, 40.00, OFFICE SUPPLIES; 102, OKLAHOMA TAX COMMISSION, 270.00, REGISTRATION FEE; 103, AMERICAN NEWSPAPER INC, 227.95, LEGAL NOTICE; 104, WAGeworks INC, 108.00, ADMIN FEES; 105, MIAMI PUBLIC UTILITIES*, 901.10, UTILITIES; 106, MIAMI PUBLIC UTILITIES*, 1735.41, UTILITIES; 107, ACCO, 56462.00, PROP & LIABILITY INS PREMIUM; 108, OTTAWA CO ELECTION BRD, 350.00, ELECTION EXPENSES; 109, OFMA, 100.00, CERTIFICATION; 110, CABLE ONE, 183.03, CABLE SERVICE; 111, MIAMI PUBLIC UTILITIES*, 57.02, UTILITIES; Health: 7, ACE HARDWARE, 10.97, REPAIRS; 8, OTTAWA CO FAIRBOARD, 100.00, FAIR BOOTH; 9, LAKELAND OFFICE SYSTEMS INC*, 546.45, MAINTENANCE AGREEMENT; 10, ACCO, 4890.00, PROP & LIABILITY INS PREMIUM; Highway: 49, KATNER MILLS*, 304.99, PARTS; 50, M & K OUTDOOR PRODUCTS*, 17.00, PARTS; 51, FABICK TRACTOR CO*, 2491.30, GRADER BLADES; 52, LANGSTON EXTERMINATING*, 70.00, PEST CONTROL; 53, KEMP STONE CO INC*, 119.84, MATERIALS; 54, SOUTHERN TIRE MART, 1430.00, TIRES; 55, LEGACY FARM & LAWN, 74.51, PARTS; 56, MFA OIL & PROPANE, 62.57, LEASE PAYMENT; 57, WAL-MART PAYMENTS*, 23.88, SHOP SUPPLIES; 58, WISPER, 64.98, INTERNET SERVICE; 59, YELLOWHOUSE MACHINERY CO, 40072.11, REPAIRS; 60, PARMELYS WELDING*, 3150.00, REPAIRS; 61, TRACTOR SUPPLY CO, 83.94, SHOP SUPPLIES; 62, DAKOTA FRENCH, 700.00, EASEMENT; 63, WILLIAM SHOUSE, 4740.00, EASEMENT; 64, JASON BROWN, 1960.00, EASEMENT; 65, WYANDOTTE TELEPHONE CO, ARK-O, 289.23, PHONE BILL; 66, LAKELAND FINANCIAL SERVICES, 104.25, LEASE PAYMENT; 67, ACCO, 17181.00, PROP & LIABILITY INS PREMIUM; 68, ACCO, 14855.00, PROP & LIABILITY INS PREMIUM; 69, ACCO, 16683.00, PROP & LIABILITY INS PREMIUM; 70, ACCO, 16683.00, PROP & LIABILITY INS PREMIUM; Highway Sales Tax: 9, WALTER SPECIALTY SERVICE, 1505.00, MATERIALS; 10, TEETERS ASPHALT*, 1080.00, MATERIALS; 11, TEETERS ASPHALT*, 480.00, MATERIALS; 12, HUGHES LUMBER CO*, 1063.50, MATERIALS; Resale: 20, ACCO, 105.00, REGISTRATION FEE; SH Bd of Pris: 1, ULINE SAFETY SPECIALIST, 352.87, JAIL SUPPLIES; SH Commissary: 4, TIGER COMMISSARY SERVICES INC*, 1241.41, COMMISSARY; 5, TIGER COMMISSARY SERVICES INC*, 38.48, COMMISSARY; SH Svc Fee: 7, ULINE SAFETY SPECIALIST, 450.15, JAIL SUPPLIES; 8, CLEARWATER ENTERPRISE, 402.35, UTILITIES; By vote: Clarke, aye; Earls, aye; Masterson, aye.

5. No action in citizens' participation or public comments.

6. Motion by Clarke, second by Masterson, to approve soliciting bids for an excavator for District 3. By vote: Earls, aye; Clarke, aye; Masterson, aye.

7. Motion by Earls, second by Clarke, to approve Dan Cook, Holli Goforth and Jeremy Floyd as requisitioning officers and Tamara Patterson and Vicki Brede as receiving officers for the Ottawa County Sheriff's Office. By vote: Clarke, aye; Earls, aye; Masterson, aye.

8. Motion by Earls, second by Clarke, to approve Resolution No. 2018-11 establishing a donation fund account for assisting with community projects. By vote: Clarke, aye; Earls, aye; Masterson, aye.

11. Motion by Earls, second by Clarke, to approve the following transfers of appropriation: 1102-6-4200-2005 in the amount of \$1,555.29 to 1102-6-4200-1110; 1102-6-4100-2005 in the amount of \$651.40 to 1102-6-4100-1110 and 1102-6-4100-1310. By vote: Clarke, aye; Earls, aye; Masterson, aye.

12. Motion by Earls, second by Clarke, to approve the following checks for deposit: #047674 from Northeastern Tribal Health System \$5000.00; 10343 from CED1 \$50,000.00; 10341 from CED1 \$50,000.00. By vote: Clarke, aye; Earls, aye; Masterson, aye.

14. Motion by Earls, second by Clarke, to approve temporary easement between Ottawa County Board of Commissioners and Arno G. Graves Sr. in Lot 2 or NW NE Section 6 Township 26 Range 25. By vote: Clarke, aye; Earls, aye; Masterson, aye.

15. Commissioners' Activity Reports: District 1: prepping roads for overlay or asphalt, spraying intersections with weed killer, normal maintenance. District 2: continuing work on Cayuga Bridge, along with District 3, hopeful bridge will be open soon, blacktop will not be completed until the fall, normal maintenance. District 3: routine maintenance, working with District 2 on Cayuga Bridge, installing cross drains on county roads which incurred flood damage over the years.

16. In new business: Commissioner Earls reported that he has asked Pat Hecksher to assist with planning the trails for hiking, biking and walking. He also reported that all elected county commissioners have been invited to the Whitehouse and will be reimbursed for their travel through CED1. The tour and meeting with Senior Whitehouse Staff are scheduled August 20 and 21st.

Motion by Earls, second by Clarke, to recess for Governmental Building Authority meeting. By vote: Clarke, aye; Earls, aye; Masterson, aye.

Motion by Masterson, second by Earls, to reconvene the regular scheduled meeting. By vote: Clarke, aye; Earls, aye; Masterson, aye.

18. Motion by Earls, second by Clarke, to approve the following blanket purchase orders: 0001-2-0400-2005

000663	FLEETCOR TECHNOLOGIES*	\$1,200.00	7/26/2018
000664	FLEETCOR TECHNOLOGIES*	\$1,200.00	7/26/2018
000665	FLEETCOR TECHNOLOGIES*	\$1,200.00	7/26/2018
000666	FLEETCOR TECHNOLOGIES*	\$1,200.00	7/26/2018
000668	FOUR STATES MAINTENANCE*	\$800.00	7/26/2018
000670	INTEGRIS BRHC PHYSICIANS	\$1,200.00	7/26/2018
000671	O REILLY AUTOMOTIVE INC	\$400.00	7/26/2018
000672	OSBORN DRUGS INC*	\$300.00	7/26/2018
000673	QUALITY FOOD CORP*	\$2,000.00	7/26/2018
		\$9,500.00	

1222-2-0400-2005

000660	BOB BARKER CO INC*	\$400.00	7/26/2018
000661	CVS FOOD	\$500.00	7/26/2018
000662	DIAMOND PHARMACY SERVICE*	\$2,000.00	7/26/2018
000667	FLOWERS BAKING COMPANY	\$1,500.00	7/26/2018
000669	GRAVES MENU MAKER FOODS	\$6,000.00	7/26/2018

1226-2-0400-2005

000674 SERVICE SOLUTIONS INC

\$1,000.00

\$10,400.00

\$1,000.00 7/26/2018

By vote: Clarke, aye; Earls, aye; Masterson, aye.

Commissioner Clarke leaves the meeting.

Continued in new business: Chairman Masterson questioned the claim for a fan for the jail. The sheriff explained that was for book-in, due to the air conditioner not working half the time, this will circulate the air. Masterson questioned the battery pack. Earls asked if it was for the tasers. The sheriff confirmed it was and that the donated tasers needed batteries and that they have to be test fired daily. The sheriff informed the commissioners that the Assistant Jail Administrator will fill the position of Jail Administrator after a 90 day probationary period. The sheriff also informed the commissioners that he is enforcing trash cleanup in the county and if they come across property that needs a cleanup visit to let him know. Commissioner Earls said he wasn't aware the sheriff could do anything about that. The sheriff said it is in the state statutes and he can issue citations. He stated a deputy will show up and give the resident notice that he will be returning in 30 days and if the trash is not picked up they will be issued a citation. He added that the citation carries a relatively steep fine. He added that the sheriff's office could possibly get a grant through DEQ for this program. County Clerk Mitchell stated that her office gets several calls regarding property that needs cleaned up but wasn't aware that the county could do anything about it. The sheriff stated, "yes, and it will be enforced." He also stated that the DEQ has a tire collection program. Commissioner Earls said the county already uses that and works with the DEQ.

Treasurer Bowling inquired as to whether the Board would have to approve the sheriff accepting donated tasers. Commissioners replied that they would and that they need to be on the agenda. He instructed the treasurer to get the accounts set up for the sheriff's First National Bank money so that he can utilize that money. Purchasing Agent Mays stated they have nothing to set up since they don't know where the money came from, that there are no receipts for cash donations. Earls informed the sheriff to have the signers on the accounts request that information from the bank. Mays stated that each amount has to be approved, according to the auditors. The sheriff stated that these foundations collect that on their own and write us a check. Mays stated that would be fine if there is a check. She added that she will not give a purchase order number for the claim for veterinarian services. Earls stated we will get these accounts set up and put in the minutes and that's the best we can do for the auditors. Mays stated there should still be something somewhere that shows what the account is used for. Earls said he wasn't trying to argue about it, that we will, with due diligence, try to get the information and go forward. Earls informed the sheriff that he has spoken with the CPA to set up a system for him to go by so he would know where he's at before the end of the year.

19. Motion by Earls, second by Masterson to adjourn. By vote: Masterson, aye; Earls, aye.

Chad Masterson, Chairman

Robyn Mitchell, Ottawa County Clerk
Miami News Record