

July 23, 2018

1. The Ottawa County Board of Commissioners held their regular scheduled meeting at 9:00 AM, July 23, 2018, with the following members present: Chairman Chad Masterson, Commissioners Russell Earls and John Clarke. Rogers Hughes, Assistant District Attorney, was also present.

Notice of the meeting was posted at the south door of the Ottawa County Courthouse at 4:38 PM, July 19, 2018. Commissioners' Meeting Agendas and Minutes can also be found online at [ottawa.okcounties.org](http://ottawa.okcounties.org).

2. The Pledge of Allegiance was recited.

3. Motion by Earls, second by Clarke, to approve minutes of July 16, 2018 as presented for reading. By vote: Clarke, aye; Earls, aye; Masterson, aye.

4. Motion by Earls, second by Clarke, to approve the following claims:

2017-2018 01 GENERAL: 2619, DIAMOND PHARMACY SERVICE\*, 885.86, INMATE PRESCRIPTIONS; 2620, FLEETCOR TECHNOLOGIES\*, 1128.69, FUEL; 2621, FLEETCOR TECHNOLOGIES\*, 156.53, FUEL; 2622, FLEETCOR TECHNOLOGIES\*, 873.86, FUEL; 02 HIGHWAY: 1765, KATNER MILLS\*, 4934.21, SHOP SUPPLIES; 1766, CITY OF MIAMI, 250.75, ROLL-OFF; 1767, STRIBLING EQUIPMENT LLC, 487.61, PARTS; 1768, CITY OF MIAMI, 243.67, ROLL-OFF; 03 HEALTH: 300, HOMETOWN BOTTLED WATER\*, 20.50, BOTTLED WATER; 301, WAL-MART PAYMENTS\*, 131.47, OFFICE SUPPLIES; 302, ORKIN EXTERMINATION CO INC\*, 48.63, PEST CONTROL; 303, VERONICA LONG, 37.60, TRAVEL EXPENSES; 304, SUPPLYWORKS, INTERLINE BRANDS INC, 114.46, CLEANING SUPPLIES; 10 SHERIFF SERVICE FEE: 378, ACE HARDWARE\*, 46.93, PARTS; 379, HOMETOWN BOTTLED WATER\*, 70.50, BOTTLED WATER; 380, HOMETOWN BOTTLED WATER\*, 8.00, BOTTLED WATER; 11 BOARD OF PRISONERS: 218, FLOWERS BAKING COMPANY, 1264.40, INMATE NUTRITION; 219, INMATE SERVICES CORP, 1075.00, INMATE TRANSPORTS; 26 FIREFIGHTERS SALES TAX: 185, BARNEYS LAST STOP\*, 281.36, FUEL; 2018-2019 Firefighter Sales Tax: 9, NE OK ELECTRIC CO-OP, 133.91, UTILITIES; General: 60, FLEETCOR TECHNOLOGIES\*, 1118.94, FUEL; 61, EASY ICE, 129.00, MAINTENANCE AGREEMENT; 62, CVS FOOD, 29.95, INMATE NUTRITION; 63, CVS FOOD, 107.25, INMATE NUTRITION; 64, GRAVES MENU MAKER FOODS, 1496.44, INMATE NUTRITION; 65, PIONEER TRANSMISSION SERV\*, 2007.00, VEHICLE REPAIR; 66, CITY OF MIAMI, 50.00, TOWER RENTAL; 67, MIAMI FIRE PROTECTION\*, 130.00, INSPECTIONS; 68, AADVANTAGE LAUNDRY SYSTEMS INC, 179.00, MAINTENANCE AGREEMENT; 69, EASY ICE, 129.00, MAINTENANCE AGREEMENT; 70, GOODYEAR, 1009.60, TIRES; 71, SPATIAL DATA RESEARCH INC, 300.00, SOFTWARE LICENSE; 72, OK STATE BUREAU OF INVESTIGATION, 6000.00, SOFTWARE LICENSE; 73, ROCIC\*, 300.00, MEMBERSHIP DUES; 74, HOMETOWN BOTTLED WATER\*, 12.50, BOTTLED WATER; 75, LAKELAND FINANCIAL SERVICES, 220.42, LEASE PAYMENT; 76, OSU COOP EXT SERVICE\*, 5877.00, SALARY; 77, OSU COOP EXT SERVICE\*, 43.08, SALARY; 78, HOMETOWN BOTTLED WATER\*, 6.25, BOTTLED WATER; 79, TULSA CO JUV BUREAU, 2320.50, JUVENILE DETENTION; 80, ACE HARDWARE, 121.62, PARTS; 81, ACE HARDWARE, 54.97, REPAIRS; 82, MIAMI NEWS-RECORD, 369.40, LEGAL NOTICE; 83, EASTERN OKLAHOMA, 442.68, JUVENILE DETENTION; 84, EASTERN OKLAHOMA, 472.81, JUVENILE DETENTION;

85, MIAMI NEWS-RECORD, 90.25, LEGAL NOTICE; 86, CABLE ONE, 79.84, CABLE SERVICE; 87, OK EMERGENCY MGMT ASSOC, 35.00, MEMBERSHIP DUES; 88, CODA, 100.00, REGISTRATION FEE; Health: 2, STANDLEY SYSTEMS, 196.74, COPIER MAINTENANCE; 3, MIAMI PUBLIC UTILITIES\*, 1780.67, UTILITIES; 4, OK NATURAL GAS CO, 121.73, UTILITIES; 5, TOUCHTONE COMMUNICATIONS\*, 27.92, PHONE BILL; 6, XEROX CORPORATION, 275.10, MAINTENANCE AGREEMENT; Highway: 22, CHASSIDY SMITH DBA, QRAF, 75.00, AIR FILTER CLEANING; 23, DOLLAR GENERAL CORP\*, 10.30, OFFICE SUPPLIES; 24, SAFETY KLEEN, 222.13, PARTS; 25, MIAMI INDUSTRIAL SUPPLY\*, 57.18, SHOP SUPPLIES; 26, FRIENDSHIP HOUSE INC\*, 12.00, SHOP RAGS; 27, WAL-MART PAYMENTS\*, 106.14, SHOP SUPPLIES; 28, UNIFIRST CORPORATION, 290.70, UNIFORM RENTAL; 29, WAL-MART PAYMENTS\*, 107.64, SHOP SUPPLIES; 30, LAKELAND OFFICE SYSTEMS INC\*, 56.98, MAINTENANCE AGREEMENT; 31, MIAMI FIRE PROTECTION\*, 249.00, INSPECTIONS; 32, KATNER MILLS\*, 233.01, SHOP SUPPLIES; 33, TREASE WELDING SUPPLY INC\*, 1904.42, WELDING; 34, IRON WORKS STEEL SUPPLY LLC, 14.01, MATERIALS; 35, YELLOWHOUSE MACHINERY CO, 21.12, PARTS; 36, OTA PIKEPASS\*, 8.40, TRAVEL EXPENSES; 37, DISTRICT ATTORNEY, 451.36, PERSONAL SERVICES; 38, WAL-MART PAYMENTS\*, 38.36, OFFICE SUPPLIES; 39, FRIENDSHIP HOUSE INC\*, 8.00, SHOP RAGS; 40, LOCKE SUPPLY\*, 10.55, ELECTRICAL REPAIRS; 41, MIAMI PUBLIC UTILITIES\*, 25.90, UTILITIES; 42, FAIRLAND PUBLIC WORKS\*, 53.42, UTILITIES; 43, EMPIRE DISTRICT ELECTRIC, 214.65, UTILITIES; 44, OTTAWA CO RWD #1, 34.24, UTILITIES; 45, DISH NETWORK, 50.83, CABLE SERVICE; 46, BERNICE SANITATION LLC, 60.00, UTILITIES; 47, BERNICE SANITATION LLC, 40.00, UTILITIES; 48, EMPIRE DISTRICT ELECTRIC, 533.16, UTILITIES; Highway Sales Tax: 1, OZARK MOUNTAIN ENERGY, 9100.59, FUEL; 2, BEACHNER GRAIN, 1581.00, ERBICIDES; 3, IRON WORKS STEEL SUPPLY LLC, 540.68, MATERIALS; 4, LAKELAND PETROLEUM, 6927.27, FUEL; 5, BRUNDAGE-BONE\*, 1576.05, PUMPING; 6, HUGHES LUMBER CO\*, 65.79, MATERIALS; 7, IRON WORKS STEEL SUPPLY LLC, 15782.10, MATERIALS; 8, LAKELAND PETROLEUM, 3851.28, FUEL; SH Commissary: 1, TIGER COMMISSARY SERVICES INC\*, 1204.84, COMMISSARY; 2, TIGER COMMISSARY SERVICES INC\*, 1118.73, COMMISSARY; 3, TIGER COMMISSARY SERVICES INC\*, 318.50, COMMISSARY; SH Svc Fee: 1, CITY TELE COIN COMPANY INC, 5000.00, INMATE PHONE CARD; 2, WAL-MART PAYMENTS\*, 46.94, SUPPLIES; 3, OK SHERIFFS ASSOC\*, 270.00, REGISTRATION FEE; 4, OK SHERIFFS ASSOC\*, 400.00, REGISTRATION FEE; 5, OK SHERIFFS ASSOC\*, 425.00, REGISTRATION FEE; 6, POLICE ONE COM, 325.00, REGISTRATION FEE; Treasurer Cash Fund: 2, JOLENE HOOPER, 100.00, OFFICE CLEANING. By vote: Clarke, aye; Earls, aye; Masterson, aye.

5. In citizens' participation or public comments: Kathy Enyart, with OSU Extension informed the Board she had completed a survey, through OSU, pertaining to facilities with capabilities of hosting webinars. Ottawa County was selected, due to her application, to receive approximately \$10,000 of electronic equipment, which can be used for webinars and other training. Pat Hecksher with Northeastern Tribal Health System Grant Program, presented a \$5000.00 check to the Board of County Commissioners from their Rails to Rails Sponsorship within the grant. The grant program is funded from the interest earned on the tobacco lawsuit settlement. More than \$360 Million has been given to the OU Cancer Center. Adrienne Arnold, with Healthy Living Assisted Program, accompanied Ms. Hecksher.

6. Motion by Earls, second by Clarke, to approve Corrective County Deed from Ottawa County to Troy and or Jeanne Gleaves to correct the legal description, which was incomplete, previously filed in Book 982 Page 250. By vote: Clarke, aye; Earls, aye; Masterson, aye.
7. Motion by Earls, second by Clarke, to approve bid from Catherine Pasco to Ottawa County Treasurer in the amount of \$50 on county property described as Lot 1 Block 24 in Miami Heights Addition in the City of Miami, Ottawa County, Oklahoma, according to the plat thereof, tabled from July 16, 2018. By vote: Clarke, aye; Earls, aye; Masterson, aye.
8. Motion by Clarke, second by Masterson, to approve claim to Oklahoma Electric Coop in the amount of \$29,546.00 for utility relocation plans on State Utility J/P #30554(06) on East 190 Road. By vote: Earls, aye; Clarke, aye; Masterson, aye.
9. Motion by Earls, second by Clarke, to approve an employee of District 2 receiving donated leave through the County's shared leave plan per 74 Oklahoma Statute Supplemental 1990 Section 840.7b, subsection 1A. By vote: Clarke, aye; Earls, aye; Masterson, aye.
10. Motion by Earls, second by Clarke, to approve District 2 employees to donate sick leave through the County's shared leave plan per 74 Oklahoma Statute Supplemental 1990 Section 840.7b, subsection 1A. By vote: Clarke, aye; Earls, aye; Masterson, aye.
11. Motion by Earls, second by Clarke, to approve Resolution No. 2018-10 establishing a grant fund account for Highway District 1 and Highway District 2 convenience center. By vote: Clarke, aye; Earls, aye; Masterson, aye. Clarke added that citizens are misusing the site by dumping tires when there are signs clearly stating no tires. Clarke stated that if this continues that he will suspend the site indefinitely. He added that if the citizen will contact them, that District 1 will accept their tires at the county barn.
12. Motion by Earls, second by Masterson, to approve allocation of Alcoholic Beverage Tax from County Treasurer. By vote: Clarke, aye; Earls, aye; Masterson, aye.
15. Motion by Earls, second by Clarke, to approve the following checks for deposit: #008393 from Henry Hart; #001264 from Ottawa County Election Board. By vote: Clarke, aye; Earls, aye; Masterson, aye.
18. Commissioners' Activity Reports: District 1: normal maintenance and in the process of locating utilities in the ditch where a Newell Coach drove off the road, the road is posted at 12 tons; will begin setting pre-fab sections for the bridge on the 4-Mile Creek Project and could possible open in 45 days. District 2: mowing right-of-ways and finishing the Cayuga Bridge, with the help of District 3 and normal maintenance. District 3: routine maintenance, should do final pour on Cayuga Bridge this week, also finished installing drainage structures on 190 Road, 120 Road and 520 Road. District 2 added that their goal is to have the bridge open before school starts.
19. In new business: Kevin Dunkel, courthouse security, expressed his concern to the Board about placing security cameras at the annex. He has been made aware that juveniles have been messing around the building.
21. Motion by Earls, second by Clarke, to approve the following blanket purchase orders:
 

1102-6-4200-2005		
000587 CINTAS CORPORATION		\$250.007/19/2018
000588 HOMETOWN BOTTLED WATER*		\$25.007/19/2018
000589 M & K OUTDOOR PRODUCTS*		\$200.007/19/2018
000590 KATNER MILLS*		\$1,000.007/19/2018
		\$1,475.00

1102-6-4300-2005

000592 B & B AUTO SUPPLY INC*	\$800.007/19/2018
000593 AUTOMOTIVE OF FAIRLAND*	\$500.007/19/2018
000594 HUGHES LUMBER CO*	\$500.007/19/2018
	\$1,800.00
1226-2-0400-2005	
000585 VISA, TTCU	\$3,500.007/19/2018
000586 VISA, TTCU	\$300.007/19/2018
	\$3,800.00
1313-6-4200-2005	
000591 WALTER SPECIALTY SERVICE	\$2,500.007/19/2018
	\$2,500.00
1313-6-4300-2005	
000595 KEMP STONE CO INC*	\$5,000.007/19/2018
000596 KEMP STONE CO INC*	\$5,000.007/19/2018
000597 KEMP STONE CO INC*	\$5,000.007/19/2018
	\$15,000.00

By vote: Clarke, aye; Earls, aye; Masterson, aye.

22. Motion by Earls, second by Clarke, to enter into Executive Session per Title 25 Oklahoma Statute Section 307(B)(4). By vote: Clarke, aye; Earls, aye; Masterson, aye.

23. Motion by Earls, second by Clarke, to reconvene in Regular Session. By vote: Clarke, aye; Earls, aye; Masterson, aye. No action taken in Executive Session.

Motion by Earls, second by Clarke, to approve Chairman Masterson attending the Settlement Conference in Tulsa on August 8, 2018, in reference to Taunya Perry, Plaintiff v Jeremy Floyd, in his official capacity as Sheriff of Ottawa County and Daniel Clements, Defendants, United States District Court for the Northern District of Oklahoma Case No. CIV-15-95-CVE-FHM. By vote: Clarke, aye; Earls, aye; Masterson, aye.

Continued in new business: Chairman Masterson questioned claim to Goodyear for tires, Undersheriff Cook explained this was to replace tires and for spares. Masterson questioned the claim for inmate nutrition purchased on July 5, without a purchase order. Purchasing Agent Mays remarked that she had mentioned that to the sheriff last week, and that it clearly stated there was no purchase order and this person placed her order anyway. Mays stated she thought that person should be disciplined. Cook agreed. Masterson questioned the claim for July 3, which had a letter attached which stated it was a holiday and another one for July 5, which was ordered on July 4. Mays added that the one on July 3 should have had a purchase order, the other was ordered on July 4, which was a holiday. Cook assured them it would be taken care of. Mays advised Cook that his office needs to reconcile their invoices to determine why some are being missed and paid late. Masterson questioned the Kiosk cash fees. Cook explained that it will probably take a year for the county to see any profit, that they have to pay the upfront costs then the county would get the money generated from the Kiosk. Clarke stated he was under the impression it was not costing the county anything; otherwise, he would not have voted to approve it. Cook informed the commissioners that they had tasers donated to them but it will cost a lot to get them up and running. He explained that some of the claims are for upcoming taser training for the deputies and for himself to be trained and certified. Masterson questioned the other claims for training conference for deputies. Cook explained that it is mandatory training. Earls, who had stepped out of the meeting and returned, asked if the claims without purchase orders for inmate nutrition had been addressed. Cook said there will be an official letter of

reprimand. Earls stated he appreciated the sheriff and his office helping us get through this. Masterson questioned the claim for inmate transport. Cook explained that was to Montana.  
24. Motion by Earls, second by Clarke to adjourn. By vote: Clarke, aye; Earls, aye; Masterson, aye.

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Chad Masterson, Chairman

Robyn Mitchell, Ottawa County Clerk  
American Newspaper