

June 29, 2018

1. The Ottawa County Board of Commissioners held their regular scheduled meeting at 1:00 PM, June 29, 2018, with the following members present: Chairman Chad Masterson and Commissioners Russell Earls. John Clarke entered after meeting started.

Notice of the meeting was posted at the south door of the Ottawa County Courthouse at 3:05 PM, June 27, 2018. Commissioners' Meeting Agendas and Minutes can also be found online at ottawa.okcounties.org.

2. The Pledge of Allegiance was recited.

3. Motion by Earls, second by Masterson, to approve minutes of June 25, 2018 as presented for reading. By vote: Earls, aye; Masterson, aye.

4. Motion by Earls, second by Masterson, to approve the following claims:

2017-2018 01 GENERAL: 2567, BOB BARKER CO INC*, 380.54, JAIL SUPPLIES; 2568, FLEETCOR TECHNOLOGIES*, 1112.64, FUEL; 2569, LAKELAND OFFICE SYSTEMS INC*, 79.68, MAINTENANCE AGREEMENT; 2570, LAKELAND OFFICE SYSTEMS INC*, 27.38, MAINTENANCE AGREEMENT; 2571, QUALITY FOOD CORP*, 1905.10, INMATE NUTRITION; 2572, SPRINGFIELD GROCER CO INC*, 1928.17, INMATE NUTRITION; 2573, CROSS MATCH TECHNOLOGIES INC*, 400.00, MAINTENANCE AGREEMENT; 2574, OK DEPT OF PUBLIC SAFETY*, 350.00, USER FEE; 2575, OK DEPT OF PUBLIC SAFETY*, 350.00, USER FEE; 2576, OK DEPT OF PUBLIC SAFETY*, 350.00, USER FEE; 2577, SERVICE SOLUTIONS INC, 655.00, REPAIRS; 2578, SERVICE SOLUTIONS INC, 166.00, REPAIRS; 2579, SERVICE SOLUTIONS INC, 374.99, REPAIRS; 2580, SERVICE SOLUTIONS INC, 3306.25, ELECTRICAL REPAIRS; 2581, MIAMI PUBLIC UTILITIES*, 72.30, UTILITIES; 2582, QUALITY FOOD CORP*, 81.50, MAINTENANCE AGREEMENT; 2583, QUILL CORPORATION*, 966.75, OFFICE SUPPLIES; 2584, WAL-MART PAYMENTS*, 962.69, OFFICE SUPPLIES; 2585, WAL-MART PAYMENTS*, 842.68, OFFICE SUPPLIES; 2586, PITNEY BOWES INC*, 500.00, POSTAGE; 2587, SUNKISSED FLORAL, 154.00, OFFICE DECOR; 2588, WESTCO OF OKLAHOMA INC*, 295.89, EQUIPMENT; 2589, PITNEY BOWES INC, 105.00, OFFICE EQUIPMENT; 2590, TINA STEPP, 75.00, OFFICE CLEANING; 2591, QUILL CORPORATION*, 139.54, OFFICE SUPPLIES; 2592, PITNEY BOWES INC*, 4972.40, POSTAGE; 2593, ACE HARDWARE*, 236.77, PARTS; 2594, MIAMI PUBLIC UTILITIES*, 855.60, UTILITIES; 2595, MIAMI PUBLIC UTILITIES*, 1545.75, UTILITIES; 2596, MIAMI NEWS-RECORD, 448.15, LEGAL NOTICE; 2597, SUMMER ALDRIDGE, 56.25, TRAVEL EXPENSES; 2598, MIAMI PUBLIC UTILITIES*, 57.43, UTILITIES; 02 HIGHWAY: 1725, JOHN CLARKE, 36.52, TRAVEL EXPENSES; 1726, JOHN CLARKE, 78.48, TRAVEL EXPENSES; 1727, CHAD MASTERSON, 66.84, TRAVEL EXPENSES; 1728, JOHN CLARKE, 42.51, TRAVEL EXPENSES; 1729, OTA PIKEPASS*, 20.55, TURNPIKE TOLLS; 1730, FABICK TRACTOR CO*, 86.44, PARTS; 1731, A T & T, 50.00, PHONE BILL; 1732, A T & T, 275.23, PHONE BILL; 1733, A T & T LONG DISTANCE, 34.81, PHONE BILL; 1734, EMPIRE DISTRICT ELECTRIC CO*, 437.07, UTILITIES; 1735, WYANDOTTE TELEPHONE CO, ARK-O, 304.67, PHONE BILL; 1736, FOUR STATE OFFICE PRODUCTS, 138.60, OFFICE SUPPLIES; 1737, SUMMIT TRUCK GROUP, 228.64, PARTS; 1738, AMERICAN BATTERY INC*, 255.00, REPAIRS; 1739, FAIRLAND TIRE & AUTO*, 670.00, TIRES; 1740, STRIBLING EQUIPMENT LLC, 536.60, PARTS; 1741, MISACO SIGN & SCREEN PRINTING*, 600.80, UNIFORMS; 1742, WAL-MART PAYMENTS*, 172.04, SHOP SUPPLIES; 1743, FOUR STATE TRAILERS, 108.65, REPAIRS; 1744, TREASE WELDING SUPPLY INC*, 53.00, WELDING SUPPLIES; 1745, LAMBERTS TRACTOR, 299.65, REPAIRS; 1746, IRON WORKS STEEL SUPPLY LLC, 3.62, FENCING; 1747, TRACTOR SUPPLY CO, 33.96, FENCING; 1748, KATNER MILLS*, 32.14, PARTS; 1749, STEVES COUNTRY GARAGE*, 108.55, REPAIRS; 1750, U S CELLULAR, 84.85, PHONE BILL; 10 SHERIFF SERVICE FEE: 368, QUILL CORPORATION*, 294.81, OFFICE EQUIPMENT; 369, FOUR STATES MAINTENANCE*, 799.68, CLEANING SUPPLIES; 370, SOUTHERN UNIFORM & EQUIP*, 119.98, UNIFORMS; 371, SERVICE SOLUTIONS INC, 330.06, REPAIRS; 372, SERVICE SOLUTIONS INC, 135.04, REPAIRS; 373, SERVICE SOLUTIONS INC, 468.44, REPAIRS; 374, SERVICE SOLUTIONS INC, 425.00, REPAIRS; 375, U S CELLULAR, 1104.63, PHONE BILL; 376, MIAMI PUBLIC UTILITIES*, 7927.74, UTILITIES; 11 BOARD OF PRISONERS: 214, SERVICE SOLUTIONS INC, 200.00, REPAIRS; 215, SECURUS TECHNOLOGIES, 763.00, PHONE BILL; 216, TIGER COMMISSARY SERVICES INC*, 1077.51, COMMISSARY; 16 TREASURER CASH FUND: 26, JOLENE HOOPER, 100.00, OFFICE CLEANING; 23 COURTHOUSE TRUST AUTH: 50, MIAMI PUBLIC UTILITIES*, 6364.54, UTILITIES; 25 HIGHWAY SALES TAX: 332, MIDWEST MINERAL INC*, 851.94, MATERIALS; 333, C & C ASPHALT MAINTENANCE LLC, 47897.80, CRACK SEAL PROJECT; 334, LAKELAND PETROLEUM, 4492.00, FUEL;

By vote: Earls, aye; Masterson, aye.

5. No action in citizens' participation or public comments.

Commissioner Clarke enters meeting.

6. Motion by Earls, second by Clarke, to approve Resolution 2018-9 Designating of County Depository and Investment Banks for Fiscal Year 2018-2019. By vote: Earls, aye; Clarke, aye; Masterson, aye.
7. Motion by Earls, second by Clarke, tabled until July 5, 2018. By vote: Clarke, aye; Earls, aye; Masterson, aye.
8. Motion by Earls, second by Clarke, to approve Fiscal Year 2018-2019 On-going service agreements for the Ottawa County Health Department. By vote: Clarke, aye; Earls, aye; Masterson, aye.
9. Motion by Masterson, second by Clarke, to approve agreement between Ottawa County and Ottawa County Health Department authorizing the use of services of Galt Employment Agency through state contract to employ necessary staff for Fiscal Year 2018-2019. By vote: Clarke, aye; Earls, aye; Masterson, aye.
10. Motion by Earls, second by Clarke, to approve Fiscal Year 2018-2019 sub-contract between Ottawa County Health Department and Kira Luttrell for maintenance of housekeeping and custodial work of the Health Department. By vote: Clarke, aye; Earls, aye; Masterson, aye.
11. Motion by Earls, second by Clarke, to approve Fiscal Year 2018-2019 sub-contract between Ottawa County Health Department and Scott's Lawn Care Service for maintenance of landscaping and grounds of the Health Department. By vote: Clarke, aye; Earls, aye; Masterson, aye.
12. Motion by Earls, second by Clarke, to approve the following Designation of Requisitioning and Receiving Officers for Fiscal Year 2018-2019: OSU Extension and County Free Fair: Kathy Enyart requisitioning, Courtney May, Jamie Foster receiving. Sheriff: Jeremy Floyd, Dan Cook, Jesse Krewson requisitioning; Tamara Patterson, Vicki Brede receiving. Paradise Point: Chris Arnold, Phil Tidball, Robyn Mitchell requisitioning; Kyle Arnall, Natasha Mays receiving. Treasurer: Kathy Bowling, Kourtney Poteet requisitioning; Karen Anderson, Tabitha Reeves receiving. Drug Court: Kenny Wright, Jennifer McAffrey requisitioning; Jason Ishmal, Debbie May receiving. District Attorney: Kenny Wright, Jennifer McAffrey requisitioning. Diane Duborow, Debbie May receiving. Wyandotte Fire: Jodi Francisco, Leon Crow, Robyn Mitchell requisitioning; Joe Francisco, Chris Turner receiving. Quapaw Fire: Billie Kerley, Robyn Mitchell requisitioning; Bill Nichols, Natasha Mays receiving. Picher Fire: Jeff Reeves, Leon Crow, Robyn Mitchell requisitioning; Tim Reeves, Jodi Francisco receiving. Peoria Fire: Henry Hayes, Austin Reeves, Robyn Mitchell requisitioning; Tammy Hayes, Danny Kibel receiving. Afton Fire: Jason Speer, Brian Gibson, Robyn Mitchell requisitioning; Steve Williams, Natasha Mays receiving. Fairland Fire: Mike Goins, Robyn Mitchell, requisitioning, Jeff Reynolds, Natasha Mays, receiving. Commerce Fire: Michael Sweeten, Robyn Mitchell, receiving; Kayle Arnall, Natasha Mays, receiving. Miami Fire: Robert Wright, Robyn Mitchell, Linsey Miller, requisitioning; Kyles Highsmith, Amy Bass, receiving. Commissioners' accounts: Chad Masterson, Russell Earls, John Clarke requisitioning, David Cline, Natasha Mays receiving. Emergency Management: Chad Masterson, Summer Aldridge requisitioning; David Cline, Natasha Mays receiving. Assessor: Becky Smith, Gabe Huffman requisitioning, Tina Stepp, Patricia Rose, Shane Redden receiving. Election Board: Verna Ferris requisitioning. Patricia Snyder, Paige Bearden receiving. Highway District 1: John Clarke requisitioning; Krista Foster, Lee Lyle receiving. Court Clerk: Cassie Key, Amanda Severs requisitioning, Fawn Henry, Pam Blalock receiving. District 2: Chad Masterson, Darrin Hance requisitioning; Phillip Oleman, Ryan Kinsey, LaWayne Clapp receiving. District 3: Russell Earls, Scott Hilton requisitioning; Dana Riley, Jay Kennedy receiving. County Clerk: Robyn Mitchell, Natasha

Mays requisitioning, Rhonda Snow, Mary Schumacher receiving. By vote: Clarke, aye; Earls, aye; Masterson, aye.

13. No action taken.

15. Motion by Earls, second by Clarke, to approve the following cash fund estimates of need and requests for appropriation:

BOP-D	\$21,978.00
CBRI	\$29,707.70
TRUST	\$48,123.02
FF-AFT	\$2,140.78
FF-COM	\$2,134.96
FF-FAI	\$2,125.29
FF-MIA	\$2,139.24
FF-PAR	\$2,139.23
FF-PEO	\$2,133.77
FF-PIC	\$2,122.80
FF-QUA	\$2,133.53
FF-WYANDOTTE	\$2,129.15
LAW	\$3,098.83
B5-D	\$15,149.75
B5-F	\$7,000.00
BOND	\$934.20
F5-C	\$524.40
REC-D	\$2,733.00
C5-D	\$375.00
CCRF-D	\$6,746.59
HWY 1	\$31,923.96
HWY 2	\$31,923.96
HWY 3	\$32,898.96
RES-D	\$85,325.70
92-A-1	\$38,000.00
92-D-1	\$23,174.22
92-A-2	\$23,055.89
92-C-2	\$1,000.00
92-D-2	\$33,518.34
92-G-2	\$3,600.00
92-A-3	\$38,000.00
92-C-3	\$2,000.00
92-D-3	\$25,679.28
BIA/HWY 2	\$29,911.87
DCRF	\$269.75
CHILD	\$63.40

By vote: Clarke, aye; Earls, aye; Masterson, aye.

17. Motion by Earls, second by Clarke, to approve the following check(s) for deposit: #G030920 from ACCO in the amount of \$15,662.26. By vote: Clarke, aye; Earls, aye; Masterson, aye.

18. Motion by Earls, second by Clarke to approve the monthly report submitted by Health Department. By vote: Clarke, aye; Earls, aye; Masterson, aye.

20. Commissioners' Activity Reports: District #1: routine maintenance, cleared up property acquired from housing unit in Picher. District #2: working on bridge on Cayuga Road with District 3, set to pour deck after the 4th, mowing, spraying and routine maintenance. District #3: mowing, maintaining roads and building bridge on Cayuga Road with District 2.

21. In new business: Chairman Masterson paid special tribute to Joe Dan Morgan, Emergency Management Director, who passed away this week, by holding a moment of silence. Motion by Earls, second by Clarke, to recess until after the Excise Board finishes their business. By vote: Clarke, aye; Earls, aye; Masterson, aye.

Motion by Earls, second by Clarke, to reconvene. By vote: Clarke, aye; Earls, aye; Masterson, aye. Continued in new business: Chairman Masterson questioned the sheriff about the purchase order to Quality Foods, the sheriff explained they are a vendor that supplies food supplies for inmates. Masterson mentioned utilities bill at \$7230, including repairs to an electrical pole. Sheriff explains it was hit over the weekend. Earls suggested the driver's insurance should pay for the repairs to the pole, which costs \$3300. The sheriff said he would check into it. Earls asked what is OLET, and why is there a \$350 user fee? The sheriff explained it is the dispatching terminal fees, to run a check on tags etc. Earls states after looking at Service Solutions, invoice prices are a monster to pay for the County. Example: invoice for a sprinkler is \$39, labor was \$290. Discussion as to if it would benefit us to hire a maintenance man, eliminating Service Solutions. Mays stated the County has paid \$30,000 or \$40,000 this year alone to Service Solutions which would be about the same cost as hiring another employee. Masterson questioned utilities at \$7920.74. Is this normal, or caused from a water leak? Sheriff replied it is normal. The Kiosk system was discussed. The sheriff stated no income is coming from the Kiosk system until it is paid for. Earls stated the sheriff has outside three accounts. The auditors requested all monies need to go through the County. Sheriff Floyd agreed to close them out, deposit monies with the Treasurer, so proper procedure is followed. The monies will be put in the Sheriff's existing accounts, or our purchasing agents can create a new account.

24. Motion by Earls, second by Clarke to adjourn. By vote: Clarke, aye; Earls, aye; Masterson, aye.

Chad Masterson, Chairman

Robyn Mitchell, Ottawa County Clerk
American Newspaper