

June 25, 2018

1. The Ottawa County Board of Commissioners held their regular scheduled meeting at 9:00 AM, June 25, 2018, with the following members present: Chairman Chad Masterson and Commissioners Russell Earls. Commissioner John Clarke entered after the meeting was in progress.

Notice of the meeting was posted at the south door of the Ottawa County Courthouse at 4:35 PM, June 21, 2018. Commissioners' Meeting Agendas and Minutes can also be found online at [ottawa.okcounties.org](http://ottawa.okcounties.org).

2. The Pledge of Allegiance was recited.

3. Motion by Earls, second by Masterson, to approve minutes of June 18, 2018 as presented for reading. By vote: Earls, aye; Masterson, aye.

4. Motion by Earls, second by Masterson, to approve the following claims:

2017-2018 01 GENERAL: 2432, TURN KEY HEALTH CLINICS LLC, 10998.00, INMATE TREATMENT; 2433, QUALITY FOOD CORP\*, 505.60, INMATE NUTRITION; 2435, PITNEY BOWES INC, 245.58, POSTAGE; 2436, OK NATURAL GAS CO, 146.36, UTILITIES; 2437, CLEARWATER ENTERPRISE, 396.64, UTILITIES; 2438, TURN KEY HEALTH CLINICS LLC, 880.75, INMATE TREATMENT; 2439, LAKELAND FINANCIAL SERVICES, 209.79, MAINTENANCE AGREEMENT; 2440, CANON FINANCIAL SERVICES\*, 186.59, MAINTENANCE AGREEMENT; 2441, QUILL CORPORATION\*, 802.02, OFFICE SUPPLIES; 2442, CABLE ONE, 69.34, CABLE SERVICE; 2443, KATHY ENYART, 521.77, TRAVEL EXPENSES; 2444, COURTNEY MAY, 120.00, TRAVEL EXPENSES; 2445, MARY MARTIN, 338.37, TRAVEL EXPENSES; 2446, KATHY ENYART, 880.71, TRAVEL EXPENSES; 2447, LAKELAND OFFICE SYSTEMS INC\*, 33.61, MAINTENANCE AGREEMENT; 2448, LAKELAND FINANCIAL SERVICES, 220.42, MAINTENANCE AGREEMENT; 2449, HOMETOWN BOTTLED WATER\*, 12.50, BOTTLED WATER; 2450, GABRIEL HUFFMAN, 294.30, TRAVEL EXPENSES; 2451, BECKY SMITH, 262.56, TRAVEL EXPENSES; 2452, CULLIGAN\*, 10.00, WATER SOFTENER; 2453, ACE HARDWARE\*, 205.92, PARTS; 2454, LOCKE SUPPLY\*, 56.40, PARTS; 2455, HOMETOWN BOTTLED WATER\*, 6.25, BOTTLED WATER; 2456, TULSA CO JUV BUREAU, 2115.75, JUVENILE DETENTION; 2457, ADMIRAL EXPRESS INC\*, 60.47, OFFICE SUPPLIES; 2458, WAL-MART PAYMENTS\*, 84.59, OFFICE SUPPLIES; 2459, PITNEY BOWES INC\*, 2000.00, POSTAGE; 2460, CABLE ONE, 79.84, CABLE SERVICE; 2461, CABLE ONE, 183.03, INTERNET SERVICE; 2462, WAL-MART PAYMENTS\*, 231.09, OFFICE SUPPLIES; 02 HIGHWAY: 1647, SCOT KIRKPATRICK, 94.09, TRAVEL EXPENSES; 1648, SCOT KIRKPATRICK, 99.54, TRAVEL EXPENSES; 1649, JOPLIN FREIGHTLINER\*, 181.63, PARTS; 1650, LOCKE SUPPLY\*, 319.34, PARTS; 1651, ACE HARDWARE\*, 140.17, PARTS; 1652, YELLOWHOUSE MACHINERY CO, 1463.59, PARTS; 1653, HOMETOWN BOTTLED WATER\*, 31.25, BOTTLED WATER; 1654, CINTAS CORPORATION, 120.27, MEDICAL SUPPLIES; 1655, A-1 CDL TRUCK RENTAL, 600.00, RENTAL; 1656, CINTAS CORPORATION, 18.72, MEDICAL SUPPLIES; 1657, FASTENAL CO\*, 18.33, PARTS; 1658, KATNER MILLS\*, 69.80, PARTS; 1659, MIAMI INDUSTRIAL SUPPLY\*, 126.64, MATERIALS; 1660, O REILLY AUTOMOTIVE INC\*, 366.88, PARTS; 1661, WAL-MART PAYMENTS\*, 59.80, OFFICE SUPPLIES; 1662, UNIFIRST CORPORATION, 339.84, UNIFORMS; 1663, EMPIRE DISTRICT ELECTRIC CO\*, 500.00, ELECTRICAL REPAIRS; 1664, FABICK TRACTOR CO\*, 705.61, PARTS; 1665, JOHN'S TRACTOR WORKS \*, 380.19, REPAIRS; 1666, FABICK TRACTOR CO\*, 2103.28, PARTS; 1667, MISACO SIGN & SCREEN PRINTING\*, 489.50, UNIFORMS; 1668, FABICK TRACTOR CO\*, 105.65, PARTS; 1669, KATNER MILLS\*, 163.95, PARTS; 1670, MIDWEST FERTILIZER INC\*, 308.40, HERBICIDES; 1671, CRAFTONS FINA SERVICE\*, 11.00, TIRE REPAIRS; 1672, FABICK TRACTOR CO\*, 4893.35, PARTS; 1673, CRAFTONS FINA SERVICE\*, 55.00, TIRE REPAIRS; 1674, LANGSTON EXTERMINATING\*, 70.00, PEST CONTROL; 1675, IRON WORKS STEEL SUPPLY LLC, 5.67, PARTS; 1676, KATNER MILLS\*, 186.20, PARTS; 1677, IRON WORKS STEEL SUPPLY LLC, 20659.20, PARTS; 1678, BRIAN SPARKS, 65.00, REPAIRS; 1679, TREASE WELDING SUPPLY INC\*, 468.08, WELDING SUPPLIES; 1680, KATNER MILLS\*, 33.43, PARTS; 1681, LAKELAND FINANCIAL SERVICES, 104.25, LEASE PAYMENT; 1682, WISPER, 64.98, INTERNET SERVICE; 1683, BERNICE SANITATION LLC, 60.00, WASTE DISPOSAL; 03 HEALTH: 290, OK STATE DEPT OF HEALTH, 15473.36, SALARY; 291, GALT FOUNDATION, 175.14, PROFESSIONAL SERVICES; 292, OK STATE DEPT OF HEALTH, 500.01, TECHNICAL SUPPORT; 293, FISHER SCIENTIFIC, 517.21, PARTS; 09 DRUG COURT REV FUND: 22, WAL-MART PAYMENTS\*, 9.47, OFFICE SUPPLIES; 23, OAK CREST AUTO TIRE & LUBE, 59.00, VEHICLE REPAIR; 24, KARNES PRO TIRE, 35.72, REPAIRS; 10 SHERIFF SERVICE FEE: 357, FLEETCOR TECHNOLOGIES\*, 1049.60, FUEL; 11 BOARD OF PRISONERS: 208, SERVICE SOLUTIONS INC, 818.13, REPAIRS; 209, SERVICE SOLUTIONS INC, 297.50, REPAIRS; 210, CITY TELE COIN COMPANY INC, 1000.00, INMATE PHONE CARD; 211, TIGER COMMISSARY SERVICES INC\*, 999.69, COMMISSARY; 212, TIGER COMMISSARY SERVICES INC\*, 981.20, COMMISSARY; 213, TIGER COMMISSARY SERVICES INC\*, 26.72, COMMISSARY; 13 COMMISSARY: 180, TIGER COMMISSARY SERVICES INC\*, 83.30, COMMISSARY; 15 DRUG FORFEITURE CASH FUND: 9, ELITE K-9 INC,

504.87, DEPUTY K-9 EQUIPMENT; 17 COUNTY CLERK CASH FUND: 22, OSU CTP, 75.00, REGISTRATION FEE; 23, OSU CTP, 250.00, REGISTRATION FEE; 24, HOLIDAY INN & SUITES, 628.41, LODGING; 25, HOLIDAY INN EXPRESS & SUITES, 186.00, LODGING; 26, OSU CTP, 250.00, REGISTRATION FEE; 27, HOLIDAY INN EXPRESS & SUITES, 558.00, LODGING; 23 COURTHOUSE TRUST AUTH: 49, SATTERLEE HEAT & AIR\*, 8955.40, REPAIRS; 24 CBRI FUND: 24, OTTAWA CO TREASURER, 5000.00, LAND ACQUISITION; 25 HIGHWAY SALES TAX: 325, WALTER SPECIALTY SERVICE, 870.00, MATERIALS; 326, KEMP STONE CO INC\*, 5030.35, LIMESTONE; 327, TEETERS ASPHALT\*, 235.00, CONCRETE; 328, BRUNDAGE-BONE\*, 1244.25, PUMPING; 329, NEO CONCRETE & MATERIALS\*, 2070.00, CONCRETE; 330, T & C ASPHALT MATERIALS, 850.00, ASPHALT; 331, NEO CONCRETE & MATERIALS\*, 1440.00, BRIDGE PROJECT; 26 FIREFIGHTERS SALES TAX: 182, NORTHERN SAFETY COMPANY INC, 2114.85, FIREFIGHTING EQUIPMENT; 183, NE OK ELECTRIC CO-OP, 72.63, UTILITIES; 27 BIA/HWY 2: 23, CARDINAL ENGINEERING, 6623.30, ROAD PROJECT; By vote: Earls, aye; Masterson, aye; Clarke, aye.

5. No action in citizens' participation or public comments.

6. Motion by Clarke, second by Earls, to approve Renewal of Lease-Purchase Agreements for Fiscal Year 2018-19, based on Sheriff Floyd's recommendation to keep all thirteen cars. By vote: Earls, aye; Clarke, aye; Masterson, aye.

7. Motion by Earls, second by Clarke, to approve bid from William Griffin in the amount of \$150 for county property described as W2 NW NW (undivided 6/30 interest in 20 ac) Section 8 Township 28 Range 24 in the City of Quapaw, Ottawa County, Oklahoma. By vote: Clarke, aye; Earls, aye; Masterson, aye.

8. Motion by Earls, second by Clarke, to approve County Deed and Proceeding on Sale of County Property to Don and Jeanne Corn in the amount of \$100, description as follows: The South 32feet 6 inches of Lot 43 Broadway Street in the Town of Wyandotte, Ottawa County, Oklahoma. By vote: Clarke, aye; Earls, aye; Masterson, aye.

9. Motion by Earls, second by Clarke, to approve Detention System Agreement for July 1, 2018 until June 30, 2019 between Board of County Commissioners of Ottawa County and Board of County Commissioners of Craig County. By vote: Clarke, aye; Earls, aye; Masterson, aye.

10. Motion by Earls, second by Clarke, to approve awarding Bid 2017-2018.18 Project Number G04927-160(1) G,S State Line Road, tabled from June 18, 2018 meeting, to APAC-CENTRAL, INC. By vote: Clarke, aye; Earls, aye; Masterson, aye.

11. Motion by Earls, second by Clarke, to approve Allocation of Alcoholic Beverage Tax by County Treasurer. By vote: Clarke, aye; Earls, aye; Masterson, aye.

13. Motion by Earls, second by Clarke, to approve the following transfers of appropriation: 34-D in the amount of \$10.00 to 34-A; 10-D in the amount of \$6,468.37 to 10-A; 92-D-1 in the amount of \$920.10 to 92-A-1; 17-G in the amount of \$450.78 to 17-D; 17-A in the amount of \$1250.60 to 17-D. By vote: Clarke, aye; Earls, aye; Masterson, aye.

14. Motion by Earls, second by Clarke, to approve the following checks for deposit: #006552 from Court Clerk in the amount of \$13,258.99; #006550 from Court Clerk in the amount of \$13,258.99; #2077 from CACOC, INC/CAMA in the amount of \$3,561.23; #2080 from CACOC, INC/CAMA in the amount of \$4,345.25; #2081 from CACOC, INC/CAMA in the amount of 3,561.23; #2082 from CACOC, INC/CAMA in the amount of \$4,345.25. By vote: Clarke, aye; Earls, aye; Masterson, aye.

Commissioner Earls leaves the meeting.

17. Commissioners' Activity Reports: District #1: mosquito fogging, and mowing. Tar Creek will be our next project. The State will let us know when funds are available. District #2: working on bridge on Cayuga Road with District #3, mowing and spraying.

22. In new business: Chairman Masterson questioned the sheriff about the blanket purchase order to TTCU, the sheriff explained that it was for transports and necessary.

Chairman Masterson questions the purchasing of a K-9 first aid kit. The sheriff explained that is necessary to give immediate attention to the K-9 in the case of an overdose, it also has medical supplies should the dog have an injury. He also stated this came out of the drug forfeiture money. Treasurer Bowling questioned the sheriff as to whether or not the dog was licensed. The sheriff explained that the handler and the dog are certified together through CLEET and Federal. Chairman Masterson questioned the Kiosk cash fee, whether a fee is paid if they fall below a minimum. Purchasing Agent Mays stated there was a fee the first month. Commissioner Clarke questioned if it was for a full month. Mays thought it was only part of the month of January. Clarke questioned our rate of return. The sheriff stated the county is not out any money for the systems themselves once they're paid off. Clarke stated, "we continue to have bills to pay so we're out something." Masterson remarks that in the long run this could keep us from getting sued. The sheriff asked if this is the only one we've had to pay. Mays replied that we pay every month. Clarke stated there are 2 or 3 that he's found that are a little higher. The sheriff stated he would check into it because he was under the impression that we wouldn't have to pay anything. Bowling asked why we're just now getting the invoices. Mays remarked that would be a Vicky question. Bowling stated it's unacceptable if they've been waiting since January for payment. Mays replied, "Yes and my only thing is that I don't get to see any profits." Bowling stated they don't do daily deposits. The sheriff says he has spoken to them, and there will be daily deposits. Bowling stated that they just received the money orders that were done in May. The sheriff said the girls process them and get them over as soon as possible. Masterson questioned another purchase order in the amount of \$999.69. The invoice shows cost \$1337.31, facility \$873.42 and profit \$463.89. Clarke asked the sheriff what he plugs those into. The sheriff stated that it basically pays for Vicky's salary and benefits. Mays stated there should be 1800 coming in and that's why we pay the 900, there should be profit coming in. Clarke stated the money that's been expended should show reimbursement. Masterson questions the calling cards for \$1000.00. The sheriff explained that is what is bought and sold back to the inmates, we buy in bulk and sell them over a period of time, it depends on the population. Masterson questions Service Solutions for \$297.50. Clarke asked how long we've been using them. The sheriff responded that started before his time and explains that the problem is we have to start calling (when we need someone) and if we call Service Solutions they guarantee to have someone here. We can't use a vendor who contracts with them, they have to go through Service Solutions.

Commissioners Earls re-enters the meeting.

Masterson questioned the \$813.13 purchase order that just shows repairs. Mays states the work was done on May 10<sup>th</sup>. Masterson mentions going out for bids. The sheriff again stated they have contracts with the vendors and they can't just come in. Earls said they might get ahold of someone in Joplin and see how much cheaper they are than Service Solutions. Clarke stated that he had actually used Caterpillar to do repairs on his John Deere, the whole reason is to keep them reasonable. Earls questioned the one on fuel where the credit card was used. Mays corrected him that the deputies have their own card for fuel, they just overspent. Sheriff thought it might have been the trip to Tallahassee to pick up an inmate. Mays stated that the blankets for fuel are being increased because they go over every week. Masterson questioned if the May claim for TurnKey Health is common. Sheriff explained that any additional is what is not included in their costs. Earls asked the sheriff if he had a chance to check into whether the cost per inmate would be no greater than \$15 if a 3<sup>rd</sup> party is handling the medical. The sheriff has looked into it, when a DOC inmate has to have medical attention, it should be DOC costs, but they are not paying. Earls wanted to know if there is any validity to what he had heard or is it just for people who are

on disability or Medicare. Bowling inquired as to whether Earls received an answer on the TTCU credit card. Earls asked the sheriff where Dan (the undersheriff) had gone. The sheriff responded that he had gone to training, that he would be teaching bike courses. Earls said Dan mentioned that he would be doing these courses free to the public. Earls wanted to know the possibility of charging. Sheriff stated that the tribes would pay for certifying theirs. Mays questioned why the sheriff's office needs PR. The sheriff responded that anytime we can build public relations with the community it is a good thing. That the community has lost a lot of trust and respect in law enforcement. The sheriff's office does a lot of PR, non-paid and just being there to provide safety and security. Mays stated that we should have more deputies and less PR. The sheriff stated that his office does not spend a lot of money on PR. Mays stated that with the motorcycle training they will have to get a place to train and you don't want to get into more expenses. The sheriff says the tribes will step in, paying for their certification. He stated you have to be an instructor to do this, it is mandated that you have to teach so much a year or lose your certification. Earls stated that he thinks it's a good idea, if it's not costing us anything going forward and what the tribes pay off sets what we spent for training. Mays stated if there are costs going forward, is she supposed to say no, that there wasn't supposed to be any costs. Earls said the sheriff can bring it before the Board and hopes the sheriff will keep us abreast of any costs coming up. Masterson questioned the \$245.58 claim, that we had talked about sharing a postage machine with different departments. Earls asked if anybody checked to see if their postage machine had the capabilities of handling different accounts. Bowling stated that Tamara was going to check to see if she could get their fee lowered. The cost is \$256.00 every other month. They just have to make sure to keep enough money on it so we're not paying late fees. Masterson questioned the maintenance agreement with Cross Match Technology. Mays said that was new. The sheriff explained that is the fingerprint machine, software has to be updated annually and OSBI does not pay for maintenance anymore, the sheriff is responsible. Masterson questioned Quality Foods claim. Mays stated this is an invoice that was missed in April. Masterson questioned TurnKey inmate treatment for June \$10,998. The sheriff explained that is a monthly payment. Earls stated, "Going forward, when we set the budget, you (Sheriff) are going to get what you get. What do you look at hardcore to cut what you can cut? This is a ton of money." The sheriff stated that without TurnKey, the county is paying, nurse, doctor, physician's assistant, medical expenses, etc. that as far as cost for cost, TurnKey is a little bit more but it takes liability off the county. Mays stated she's not aware of any other insurance. Earls stated that \$10,000 is just a little bit more and is taking liability off the county. The sheriff stated there are others out there that can be looked at that might be a little lower. Mays says it is going up almost \$500 and that we do still have pharmacy costs. Earls stated that the hospital wants to go over their costs with us. Clarke wanted to know if we pass any of those charges on for medical treatment. The sheriff explained that as far as inhouse, no. Anything they already have they are responsible for, and anything that happens while they're incarcerated, we are responsible for.

35. Motion by Earls, second by Clarke, to approve the following blanket purchase orders:

**04-D**

004658 VISA, TTCU

\$400.00 6/21/2018

**\$400.00**

By vote: Clarke, aye; Earls, aye; Masterson.

25. Motion by Earls, second by Clarke to adjourn. By vote: Clarke, aye; Earls, aye; Masterson, aye.

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Chad Masterson, Chairman

Robyn Mitchell, Ottawa County Clerk  
Miami News Record