

December 17, 2018

1. The Ottawa County Board of Commissioners held their regular scheduled meeting at 9:00 A.M. on December 17, 2018, with the following members present: Chairman Chad Masterson, Commissioners Russell Earls and John Clarke. Kenny Wright, District Attorney, was also in attendance.

Notice of the meeting was posted at the south door of the Ottawa County Courthouse at 3:35 P.M., December 13, 2018. Commissioners' Meeting Agendas and Minutes can also be found online at [ottawa.okcounties.org](http://ottawa.okcounties.org).

2. The Pledge of Allegiance was recited.

3. Motion by Earls, second by Clarke, to approve minutes of December 10, 2018. By vote: Earls, aye; Clarke, aye; Masterson, aye.

4. Motion by Earls, second by Clarke, to approve the following claims: 32 City Of Miami Roll-Off \$82.01 33 City Of Miami Roll-Off \$123.90 34 City Of Miami Roll-Off \$115.05 35 City Of Miami Roll-Off \$134.52 11 Fairland Veterinary Hospital Animal Control \$164.00 12 Fairland Veterinary Hospital Animal Control \$97.00 15 Miami Trophy & Screen Printing 1140 Wyndham Garden Hotel Lodging \$94.00 1141 Gabriel Huffman Travel Expenses \$273.59 1142 Craig Co Reg Detention Juvenile Detention \$1,100.00 1143 Ok Dept Of Env Quality Permit \$245.32 1144 American Newspaper Inc Legal Notice \$281.20 1145 M & D Lumber Repairs \$74.36 1146 Touchtone Communications Phone Bill \$40.95 1125 Quill Corporation Office Supplies \$299.78 1126 Visa, TTCU Deputy Travel Expense \$337.87 1127 Wal-Mart Payments Repairs \$36.92 1128 City Of Miami Tower Rental \$50.00 1131 O Reilly Automotive Inc Vehicle Repair \$359.36 1132 Five Star Enterprises Ammunition \$269.80 1129 Pitney Bowes Inc Maintenance Agreem \$256.41 1130 Easy Ice LLC Maintenance Agreem \$129.00 1147 Summer Aldridge Travel Expenses \$831.97 1148 Touchtone Communications Phone Bill \$16.96 1149 Ottawa Co Fairboard Fair Premiums \$311.00 1135 Touchtone Communications Phone Bill \$34.96 1136 AT&T Phone Bill \$38.50 1133 Touchtone Communications Phone Bill \$19.11 1134 Cable One Internet Service \$78.94 129 Sarah Hubbard Travel Expenses \$167.43 130 Veronica Long Travel Expenses \$14.10 Total: \$181.53 131 Scotts Lawn Care Service Lawn Care \$370.00 132 Hometown Bottled Water Bottled Water \$45.50 133 Turner & Associates Plc Professional Service \$500.00 134 Mailfinance Lease Payment \$471.96 135 Mayes County Health Department CPR Training \$60.00 759 Bernice Sanitation LLC Utilities \$60.00 748 OTA Pikepass Turnpike Tolls \$13.60 749 Automotive Of Fairland Parts \$80.42 750 Hughes Lumber Co Shop Supplies \$58.61 751 Fleetpride Inc Parts \$334.70 752 Yellowhouse Machinery Co Parts \$80.00 753 Empire District Electric Utilities \$260.44 754 U S Cellular Cell Phone \$152.56 755 Steves Country Garage Repairs \$240.00 756 Fairland Public Works Utilities \$95.84 757 AT&T Phone Bill \$189.76 758 Steves Country Garage Repairs \$90.00 760 Lakeland Office Systems Maintenance Agreem \$68.37 135 Bingham Sand & Gravel Inc Road Salt \$2,787.03 137 Tractor Supply Co Parts \$347.91 138 Iron Works Steel Supply LLC Fencing \$36.00 133 Kemp Stone Co Inc Materials \$4,202.82 134 NEO Concrete & Materials Concrete \$1,085.00 139 Hamill Metals Pipe \$1,140.00 140 Lakeland Petroleum Fuel \$3,239.67 73 Lakeland Petroleum Fuel \$28.20 74 AT&T Phone Bill \$168.33 75 MFA Oil & Propane Propane \$192.50 72 Barneys Last Stop Fuel \$138.39 54 Graves Menu Maker Foods Inmate Nutrition \$5,350.03 55 Springfield Grocer Co Inc Inmate Nutrition \$1,694.86 76 City Tele Coin Company Inc Inmate Phone Card \$3,000.00 77 Tiger Commissary Services Inc Commissary \$315.00 166 Visa, TTCU Deputy Travel Expense \$119.84 167 Fleetcor Technologies Fuel \$969.02 168 Pitney Bowes Inc Postage \$500.00 169 Touchtone Communications Phone Bill \$110.12 170 Johnson Controls Fire Protection Repairs \$1,000.26. By vote: Earls, aye; Clarke, aye; Masterson, aye.

6. Motion by Earls, second by Clarke, to approve Ottawa County Community Emergency Response Team (CERT). Rick Aldridge, Deputy Director, gave a presentation explaining the need for trained volunteers and funding. He also explained what (Cert) responsibilities includes. The training is local and

consist of 20 hours of classroom and 4 hours of field exercise. The State does help with the purchase of equipment for each volunteer. Right now, there is a minimum of 25 trained volunteers. There is also a pet rescue in place which includes large animals and can also perform non-emergency roles, such as cleaning up properties, traffic control, etc. The State is pushing for a Teen CERT program that exposes teens to volunteering training early and provides a sense of self-awareness and ownership. The majority of the CERT Team funding could come from Emergency Management Performance Grant (EMPG) Grant, apply for a 501c(3) or a combination of those. The EMPG grant is about \$5000 per quarter. By vote: Masterson, aye; Earls, aye; Clarke, aye.

7. Motion by Earls, second by Clarke, to table approval of Independent Contractor Agreement between Board of County Commissioners of Ottawa County and Mary Parker. Kenny Wright, District Attorney, stated there needs to be more details written into the contract, it was also missing exhibit "A". By vote: Masterson, aye; Earls, aye; Clarke, aye.

8. Motion by Earls, second by Clarke, to table approval of Dogwood Hills Amended Plat on behalf of the Eastern Shawnee Tribal Housing Authority. Charles Chesnut would like to postpone this until the next meeting to be able to get all of the signatures needed. By vote: Masterson, aye; Earls, aye; Clarke, aye.

9. Motion by Earls, second by Clarke, to approve the Amended Resolution 2018-27, 2019 Holiday Schedule of Courthouse closings. By vote: Earls, aye; Clarke, aye; Masterson, aye.

10. Motion by Earls, second by Clarke, to approve allocation of alcoholic beverage tax from County Treasurer. By vote: Masterson, aye; Earls, aye; Clarke, aye.

13. Motion by Earls, second by Clarke, to approve the following check(s) for deposit: #10352 from Circuit Engineering District 1, in the amount of \$50,000.00. By vote: Earls, aye; Clarke, aye; Masterson, aye.

15. Motion by Clarke, second by Earls, to approve easements authorizing encroachment on properties. By vote: Clarke, aye; Earls, aye; Masterson, aye.

16. Commissioners Activity Reports: District 1: Had the ribbon cutting for 4 Mile Creek bridge. Routine maintenance. District 2: Routine maintenance. District 3: Routine maintenance and shouldering roads for future overlays.

18. A jail inspection was held, with the following people attending: Summer Aldridge, Emergency Management Director, Rick Aldridge, County Clerk Robyn Mitchell, County Treasurer Kathy Bowling, Commissioners Chad Masterson, Russell Earls and John Clarke, Larry Gatewood, Carla Nielson, Miami News Record.

19. Motion by Earls, second by Clarke, to approve the following blanket purchase orders:

**1102-6-4200-2005**

002458 AUTOMOTIVE OF FAIRL \$300.00

002459 CINTAS CORPORATION \$200.00

002460 HOMETOWN BOTTLED \$20.00

002461 HUGHES LUMBER CO \$300.00

002462 WAL-MART PAYMENTS \$300.00

**Total for 1102-6-4200-2005 \$ 1,120.00**

By vote: Earls, aye; Clarke, aye; Masterson, aye.

20. Motion by Earls, second by Clarke to adjourn. By vote: Clarke, aye; Earls, aye; Masterson, aye.

---

Chad Masterson, Chairman

Robyn Mitchell, Ottawa County Clerk  
Miami News-Record