

November 26, 2018

1. The Ottawa County Board of Commissioners held their regular scheduled meeting at 9:00 AM, November 26, 2018, with the following members present: Chairman Chad Masterson, Commissioners Russell Earls and John Clarke. Assistant District Attorney Rogers Hughes and District Attorney Kenny Wright was also in attendance.

Notice of the meeting was posted at the south door of the Ottawa County Courthouse at 3:30 P.M. on November 20, 2018. Commissioners' Meeting Agendas and Minutes can also be found online at Ottawa.okcounties.org.

2. The Pledge of Allegiance was recited.

3. Motion by Earls, second by Clarke, to approve minutes of November 19, 2018. By vote: Earls, aye; Clarke, abstain; Masterson, aye.

6. Motion by Earls, second by Masterson, to table BID 2018-2019.11 for the Sheriff's department and jail roof. Earls said there isn't enough money for the lowest bid and Wright said to table it temporarily. Masterson said he had asked the bidder if they were willing to finance to a certain extent but the bidder might not realize when our fiscal year ends. Masterson will talk to them to get more details. Earls and Clarke stated concern about where the money is coming from. By vote: Masterson, aye; Earls, aye; Clarke, aye.

7. Motion by Earls, second by Clarke, to approve of Stateline Road Project G04927-0160(1) G, S for Ottawa County Drawdown request. Clarke stated this is fully funded by the BIA. By vote: Masterson, aye; Earls, aye; Clarke, aye.

8. Motion by Earls, second by Clarke, to approve of 613(J) and (K) Edge Drain Conduit Cover Materials for pipe underdrains on State Line Road Project 604927-0160(1) G S between Ottawa County and Eastern Oklahoma Region-Department of Transportation. By vote: Masterson, aye; Clarke aye; Earls, aye.

9. Motion by Earls, second by Masterson, to approve of 613(J) And (K) Edge Drain Conduit Cover Materials for pipe underdrains and 601(A) I Plain Riprap Filter Fabric on State Line Road Project 604927-0160 (1) G S Between Ottawa County and Eastern Oklahoma Region-Department of Transportation. By vote: Masterson, aye; Clarke aye; Earls, aye.

10. Motion by Earls, second by Clarke, to approve the Oklahoma State Auditor and Inspector to conduct a special operational audit of the Ottawa County Sheriff's office. Wright stated one of the reasons is looking at a historical situation similar to the one we are in across the state of Oklahoma, they almost uniformly bring in the auditors to look at things. This will cover procedures and processes that are in place at the Sheriff's office combined with County purchasing procedures. They are going to look back historically and make sure everything is being taken care of or not. At the conclusion of the audit, when they prepare an audit report, they make findings and recommendations, just like our normal audits that we go through. The Sheriff, as the managerial authority, would have a chance to respond and it would help him find problems within his own internal system and will allow this body to better understand what is going on at the Sheriff's department. Wright said "I discussed it at length with Cindy Byrd, our auditor elect, and a couple of points that came up through conversation with her is, of course, the cost. We would anticipate this audit will cost between \$10,000 to \$15,000." It is heavily dependent on what they find but that is the best rough estimate. Their special audit division is unusually busy so, if the board votes to request this audit, which Wright is recommending, we expect to have an audit team here in January. The audit team would be here around a week or two at the most. A lot of the information they will be interested in can be provided beforehand and if the Sheriff has all of the

documents ready for them when they arrive. Wright anticipates that the final report would be done within a month or two. By vote: Masterson, aye; Earls, aye; Clarke, aye.

11. Motion by Masterson, second by Clarke, to approve of soliciting bids for a tilt trailer for District 3. By vote: Masterson, aye; Clarke aye; Earls, aye.

12. Motion by Earls, second by Clarke, to approval of Ottawa County Excise Equalization Board and regular meeting schedules for calendar year 2019. By vote: Masterson, aye; Clarke aye; Earls, aye.

15. Motion by Earls, second by Clarke, to approve transfer of appropriations in the amount of \$17.50 from 0001-1-1700-2005 to 0001-1-1700-4110. By vote: Masterson, aye; Clarke aye; Earls, aye.

19. Commissioners' activity reports: District 1: Working on shouldering a road and normal maintenance. District 2: Hauling materials to some problem areas and routine maintenance. District 3: Routine maintenance.

22. Motion by Clarke, second by Masterson, to approve the following blanket purchase orders:

0001-1-2000-2005

002198 ACE HARDWARE	\$250.00
002199 ACE HARDWARE	\$250.00
002200 LOCKE SUPPLY	\$500.00
002201 LOCKE SUPPLY	\$500.00
002202 COMDATA	\$300.00

Total for 0001-1-2000-2005 \$1,800.00

0001-2-2700-2005

002203 COMDATA	\$300.00
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Total for 0001-2-2700-2005 \$300.00

1102-6-4200-2005

002196 ACE HARDWARE	\$300.00
002197 AUTOMOTIVE OF FAIRL	\$300.00

Total for 1102-6-4200-2005 \$600.00

1321-2-8205-2005

002204 LAKELAND PETROLEUM	\$500.00
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Total for 1321-2-8205-2005 \$500.00

1321-2-8206-2005

002205 BARNEYS LAST STOP	\$500.00
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Total for 1321-2-8206-2005 \$500.00

By vote: Earls, aye; Clarke, abstain; Masterson, aye.

23. Motion by Masterson, second by Earls to adjourn. By vote: Masterson, aye; Earls, aye.

Chairman, Chad Masterson

Robyn Mitchell, Ottawa County Clerk
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