

February 2, 2023

1. The Ottawa County Board of Commissioners met in regular session at 1:45 P.M. on Thursday, February 2, 2023 with the following members present: Chairman Mike Furnas, Commissioners Scott Hilton, and Larry McElhany.

Notice of the meeting was posted at the south door of the Ottawa County Courthouse February 1, at 10:06 P.M., 2023. Commissioners' Meeting Agendas and Minutes can also be found online at [ottawa.okcounties.org](http://ottawa.okcounties.org).

2. The Pledge of Allegiance was recited.

3. Motion by Hedrick, second by Hilton, to approve regular minutes of January 23, 2023. By vote: McElhany, aye; Hilton, aye; Furnas, aye.

4. Motion by Hedrick, second by Furnas, to approve claims presented to the Board for payment: 2022-2023 Assr Rev Fee 3, KELLPRO INC\*, 414.00, SOFTWARE LICENSE; Building 54, MIAMI SPECIAL UTILITY AUTHORITY, 10508.57, UTILITIES 55, BEEHLER/WRIGHT LOCKSHOP\*, 70.00, LOCKSMITH SERVICES 56, M & D LUMBER, 17.88, SUPPLIES 57, OK NATURAL GAS CO, 139.90, UTILITIES 58, BANCFIRST, 33839.96, BOND PAYMENT; General 1667, DIAMOND PHARMACY SERVICE\*, 363.77, INMATE PRESCRIPTIONS 1668, MIAMI FIRE PROTECTION\*, 130.00, INSPECTIONS 1669, OK DEPT OF PUBLIC SAFETY, 350.00, USER FEE 1670, FLEETCOR TECHNOLOGIES\*, 1939.54, FUEL 1671, NEO PEST CONTROL, 550.00, PEST CONTROL 1672, CLEARWATER ENTERPRISE, 2043.37, UTILITIES 1673, MIAMI SPECIAL UTILITY AUTHORITY, 139.75, UTILITIES 1674, MIAMI SPECIAL UTILITY AUTHORITY, 9000.00, UTILITIES 1675, HOMETOWN WATER & COFFEE SERVICE, 7.50, BOTTLED WATER 1676, SPIRIT COX, 100.00, OFFICE CLEANING 1677, LAKELAND FINANCIAL SERVICES, 220.43, CONTRACT BASE RATE CHARGE 1678, HOMETOWN WATER & COFFEE SERVICE, 7.50, BOTTLED WATER 1679, RED DIRT ASSESSMENTS, 7098.00, PROFESSIONAL SERVICES 1680, AMERICAN NEWSPAPER INC, 215.40, LEGAL NOTICE 1681, AMERICAN NEWSPAPER INC, 193.35, LEGAL NOTICE 1682, MIAMI SPECIAL UTILITY AUTHORITY, 532.11, UTILITIES 1683, MIAMI SPECIAL UTILITY AUTHORITY, 3347.30, UTILITIES 1684, ALERT 360, 40.81, SECURITY SERVICES 1685, B K L INC, 1591.30, PROFESSIONAL SERVICES 1686, LAKELAND OFFICE SYSTEMS \*, 395.37, CONTRACT BASE RATE CHARGE 1687, MIAMI SPECIAL UTILITY AUTHORITY, 63.10, UTILITIES 1688, ALERT 360, 44.95, SECURITY SERVICES 1689, CITY OF MIAMI, 7375.00, SERVICE AGREEMENT 1690, TURN KEY HEALTH CLINICS LLC, 12837.73, INMATE TREATMENT 1691, LAKELAND OFFICE SYSTEMS \*, 17.84, MAINTENANCE AGREEMENT 1692, LAKELAND OFFICE SYSTEMS \*, 95.54, MAINTENANCE AGREEMENT 1693, LAKELAND OFFICE SYSTEMS \*, 108.62, MAINTENANCE AGREEMENT 1694, A T & T MOBILITY, 563.91, UTILITIES 1695, OK NATURAL GAS CO, 414.74, UTILITIES 1696, BOLT FIBER, 339.99, UTILITIES 1697, TOUCHTONE COMMUNICATIONS\*, 88.12, UTILITIES 1698, CAROLYN BEAVER, 75.00, OFFICE CLEANING 1699, WEST TERMITE & PEST MANAGEMENT INC, 290.00, PEST CONTROL 1700, OK NATURAL GAS CO, 1143.48, UTILITIES 1701, BOLT FIBER, 626.97, INTERNET SERVICE 1702, BOLT FIBER, 244.97, INTERNET SERVICE 1703, AMERICAN NEWSPAPER INC, 204.60, LEGAL NOTICE 1704, LAKELAND FINANCIAL SERVICES, 232.37, MAINTENANCE AGREEMENT; Health 172, MARY PARKER, 600.00, PROFESSIONAL SERVICES 173, LAWN & ORDER LAWN & LANDSCAPE, 180.00, LAWN CARE 174, AMAZON SERVICES LLC, 823.95, OFFICE SUPPLIES 175, HOMETOWN WATER & COFFEE SERVICE, 32.00, SUPPLIES 176, AMAZON SERVICES LLC, 449.60, OFFICE SUPPLIES 177, MAYES COUNTY HEALTH DEPARTMENT, 1240.95, MAINTENANCE SUPPLIES 178, LOCKE SUPPLY\*, 14.37, BUILDING MAINTENANCE 179, AMAZON SERVICES LLC, 134.46, OFFICE SUPPLIES 180, XEROX CORPORATION, 324.76, CONTRACT AGREEMENT 181, TOUCHTONE COMMUNICATIONS\*, 12.20, PHONE BILL 182, BEEHLER/WRIGHT LOCKSHOP\*, 100.00, PROFESSIONAL SERVICES 183, LOCKE SUPPLY\*, 148.64, MAINTENANCE SUPPLIES 184, DIGI INTERNATIONAL INC DBA SMARTSENSE, 252.00, SERVICE

AGREEMENT; Highway 858, EMBASSY SUITES NORMAN, 200.00, LODGING 859, EMBASSY SUITES NORMAN, 200.00, LODGING 860, LIBERTY UTILITIES, 993.04, UTILITIES 861, OTA Pikepass, 7.90, TURNPIKE TOLLS 862, T & C ASPHALT MATERIALS, 1300.00, MATERIALS 863, HERITAGE TRACTOR, 308.55, PARTS 864, OTTAWA COUNTY TAG OFFICE, 113.00, PROFESSIONAL SERVICES 865, LAKELAND OFFICE SYSTEMS \*, 99.25, COMPUTER EQUIPMENT 866, BOLT FIBER, 298.89, UTILITIES 867, NE OK ELECTRIC CO-OP, 458.45, UTILITIES 868, KATNER MILLS\*, 290.94, SUPPLIES 869, SCOTT HILTON, 94.18, TRAVEL EXPENSES 870, SOONER PRINTING\*, 56.00, SUPPLIES 871, AUTOMOTIVE OF FAIRLAND\*, 206.67, PARTS 872, JOHN FABICK TRACTOR CO\*, 848.94, PARTS 873, HUGHES LUMBER CO\*, 64.28, PARTS 874, B & B AUTO SUPPLY INC\*, 1044.44, PARTS 875, JOHN FABICK TRACTOR CO\*, 186.44, PARTS 876, KRISTA FOSTER, 158.95, TRAVEL EXPENSES 877, ALERT 360, 194.94, SECURITY SERVICES 878, BOLT FIBER, 269.13, INTERNET SERVICE 879, U S CELLULAR, 120.91, CELL PHONE 880, O REILLY AUTOMOTIVE INC, 1340.39, TOOLS 881, KATNER MILLS\*, 250.34, PARTS 882, KARNES PRO TIRE\*, 150.00, TIRE REPAIRS 883, KATNER MILLS\*, 173.99, PARTS 884, LOCKE SUPPLY\*, 812.02, SUPPLIES 885, WELCH STATE BANK\*, 1983.73, LEASE PURCHASE 886, WELCH STATE BANK\*, 1623.62, LEASE PURCHASE 887, WELCH STATE BANK\*, 900.00, LEASE PURCHASE; Hwy-ST 216, OFFEN PETROLEUM, LLC, 20313.12, FUEL 217, LONGAN CONSTRUCTION CO\*, 712.22, MATERIALS 218, YELLOWHOUSE MACHINERY CO, 267.88, PARTS 219, KEMP STONE CO INC\*, 1628.62, MATERIALS 220, KEMP STONE CO INC\*, 1204.51, MATERIALS 221, KEMP STONE CO INC\*, 1404.30, MATERIALS 222, KEMP STONE CO INC\*, 1555.68, MATERIALS 223, NEO CONCRETE & MATERIALS\*, 2508.00, CONCRETE 224, JOHN FABICK TRACTOR CO\*, 956.79, PARTS 225, KEMP STONE CO INC\*, 358.04, MATERIALS 226, DUB ROSS CO INC\*, 771.49, CULVERTS 227, SPRINGDALE TRACTOR CO, 538.98, PARTS 228, MIDWEST MINERAL INC / BANK OF AMERICA, 9616.91, MATERIALS 229, LAKELAND PETROLEUM, 3761.90, FUEL; RM&P 6, KELLPRO INC\*, 1304.00, OFFICE SUPPLIES; Rural Fire-ST 77, WELCH STATE BANK\*, 1177.03, LEASE PURCHASE 78, WELCH STATE BANK\*, 1435.69, LEASE PURCHASE 79, WELCH STATE BANK\*, 744.17, LEASE PURCHASE 80, KATNER MILLS\*, 2530.00, REPAIRS 81, WELCH STATE BANK\*, 1865.25, LEASE PAYMENT 82, WELCH STATE BANK\*, 476.59, LEASE PURCHASE; SH Commissary 100, TIGER COMMISSARY SERVICES INC\*, 769.22, 101, TIGER COMMISSARY SERVICES INC\*, 823.41, COMMISSARY 102, TIGER COMMISSARY SERVICES INC\*, 554.34, COMMISSARY 103, TIGER COMMISSARY SERVICES INC\*, 724.09, COMMISSARY 104, TIGER COMMISSARY SERVICES INC\*, 1589.16, COMMISSARY 105, TIGER COMMISSARY SERVICES INC\*, 1068.38, COMMISSARY; SH Svc Fee 46, T & W TIRE\*, 1131.20, TIRES 47, OK GLASS & MIRROR, 297.00, VEHICLE REPAIR 48, NCIC INMATE COMMUNICATIONS, 2181.98, INMATE PHONE CARD 49, TELECOMP HOLDING INC, 1412.25, UTILITIES. McElhany, aye; Hilton, aye; Furnas, aye.

5. There was no Citizen's participation or comments.

6. Motion by McElhany, second by Hilton, to approve to solicit for bids on a 2017 model or newer Motor Grader by District 3. By vote: Hilton, aye; McElhany, aye, Furnas, aye.

7. Motion by Hilton, second by Furnas, to approve transfer appropriation of ARPA funds for Personal and Maintenance services by District 3. Hilton, aye; Furnas, aye; McElhany, aye.

8. Motion by McElhany, second by Hilton, to approve special payroll for the Ottawa County Court Clerk. By vote: Hilton, aye; McElhany, aye; Furnas, aye.

9. Motion by Hilton, second by McElhany, to approve amended Ottawa County Investment Policy Fiscal Year 2022-2023. Requested by the Ottawa County Treasurer. By vote: McElhany, aye; Hilton, Furnas, aye.

10. Motion by McElhany, second by Hilton, to approve Grant Applicant for the Environmental Officer for fiscal year 2023-2024. By vote: Hilton, aye; McElhany, aye; Furnas, aye.

11. Motion by McElhany to approve designation of Requisitioning Officers Robyn Mitchell, Jennifer Swanson, and Robert Wright, and Receiving Officer Amy Bass and Chris Chenoweth for the Miami Firefighters' Sales Tax Account during fiscal year 2022-2023. By vote: Hilton, aye; Furnas, aye; McElhany, aye;
12. Motion by McElhany, second by Hilton, to approve authorization for cremation by Brown-Winters Funeral Home and Cremation service for Ottawa County resident Ms. Dona Langley due to no living relatives to authorize. By vote: McElhany, aye; Hilton, aye; Furnas, aye.
13. Motion by McElhany, second by Hilton, to approve one 30-year bathtub (dumpster) in the amount of \$6,000.00 for the Ottawa County Sheriff's Office. By vote: Hilton, aye; McElhany, aye; Furnas, aye.
14. Motion by Hilton, second by McElhany, to approve Creek County Juvenile Justice Center Detention Contract between Ottawa County and Creek County. By vote: Hilton, aye; McElhany, aye; Furnas, aye. By vote: McElhany, aye; Hilton, aye; Furnas, aye.
15. Motion by Hilton, second by McElhany, to approve recipient of the Ottawa County Shared Leave Plan. By vote: McElhany, aye; Hilton, aye; Furnas, aye.
16. Motion by McElhany, second by Hilton, to approve donors of the the Ottawa County Shared Leave Plan. By vote: Hilton, aye; McElhany, aye; Furnas, aye.
17. Motion by McElhany, second by Hilton, to approve policy on firing from the Ottawa County Sheriff's Office. By vote: Hilton, aye; McElhany, aye; Furnas, aye.
18. Motion by McElhany, second by Hilton, to approve policy on PREA Training from the Ottawa County Sheriff's Office. By vote: Hilton, aye; McElhany, aye; Furnas, aye.
19. Motion by McElhany, second by Hilton, to approve policy on Sexual Assault Incident Procedures from the Ottawa County Sheriff's Office. By vote: Hilton, aye; McElhany, aye; Furnas, aye.
20. Motion by McElhany, second by Hilton, to approve policy on Prison Rape Elimination Act for the Ottawa County Sheriff's Office. By vote: Hilton, aye; McElhany, aye; Furnas, aye.
21. Motion by McElhany, second by Hilton, to approve allocation of alcoholic beverage tax from the Ottawa County Treasurer. By vote: Hilton, aye; McElhany, aye; Furnas, aye.
22. Motion by McElhany, second by Hilton, to approve the following cash fund estimates of needs and requests for appropriations from various county offices: 0002-7-7000-2005 - COURTHOUSE BLDG AUTHORITY \$ 69,578.58 1102-6-4100-1110 - PERSONAL SERVICE \$ 42,000.00 1102-6-4100-1310 - TRAVEL \$ 2,000.00 1102-6-4100-2005 - M&O \$ 3,053.26 1102-6-4100-4130 - LEASE RENTAL \$ 6,000.00 1102-6-4200-1110 - PERSONAL SERVICE \$ 35,000.00 1102-6-4200-1310 - TRAVEL \$ 2,000.00 1102-6-4200-2005 - M&O \$ 8,053.25 1102-6-4200-4130 - LEASE RENTAL \$ 8,000.00 1102-6-4300-1110 - PERSONAL SERVICE \$ 48,000.00 1102-6-4300-4130 - LEASE RENTAL \$ 5,053.26 1102-6-6510-2005 - CIRB-MV DIST 1 \$ 13,865.54 1102-6-6520-2005 - CIRB-MV DIST 2 \$ 13,865.53 1102-6-6530-2005 - CIRB-MV DIST 3 \$ 13,865.54 1103-6-6000-2020 - CBRI-105 ACCOUNT \$ 57,995.27 1208-1-1000-1110 - COUNTY CLERK CASH PERS SERVICE \$ 347.80 1209-1-8010-1110 - REC PRESERVATION PERS SERVICE \$ 3,947.00 1220-1-0600-1110 - RESALE PERS SERVICE \$ 6,577.55 1226-2-0400-2005 - SHERIFF SERV FEE OPERATION \$ 8,030.60 1230-1-0600-2005 - TREASURER CASH OPERATION \$ 330.00 1313-6-4100-2005 - HIGHWAY SALES TAX \$ 46,231.52 1313-6-4200-2005 - HIGHWAY SALES TAX \$ 46,231.53 1313-6-4300-2005 - HIGHWAY SALES TAX \$ 46,231.53 1321-2-8201-2005 - AFTON FIREFIGHTERS TAX \$ 3,101.77 1321-2-8202-2005 - COMMERCE FIREFIGHTERS TAX \$ 3,081.51 1321-2-8203-2005 - FAIRLAND FIREFIGHTERS TAX \$ 3,095.79 1321-2-8204-2005 - MIAMI FIREFIGHTERS TAX \$ 3,079.29 1321-2-8205-2005 - PARADISE PT FIREFIGHTERS TAX \$ 3,081.37 1321-2-8206-2005 - PEORIA FIREFIGHTERS TAX \$ 3,091.54 1321-2-8207-2005 - PICHER FIREFIGHTERS TAX \$ 3,082.54 1321-2-8208-2005 - QUAPAW FIREFIGHTERS TAX. \$3,081.72 1321-2-8209-2005 - WYANDOTTE FIREFIGHTERS TAX \$ 3,085.60 1566-3-0800-2005 - AMERICAN RESCUE PLAN ACT OF 2021 \$ 1,190.54 7205-1-8014-2005 - LAW LIBRARY \$ 996.65 7206-1-

1900-2005 - DRUG COURT REVOLVING FUND \$ 199.11 7210-1-1400-2005 - Court Clerk Management And Preservation \$ 1,236.67 7605-5-6400-6210 - EDUCATIONAL TRUST AUTHORITY \$ 12,565.00. By vote: Furnas, aye; McElhany, aye; Hilton, aye.

23. Motion by McElhany, second by Hilton, to approve the following transfers of appropriations:

Acc. #1566-3-0800-2005 to acc. #1566-6-4300-1110 in the amount of \$300,000.00.

Acc. #1566-3-0800-2005 to acc. #1566-6-4300-2005 in the amount of \$400,000.00.

By vote: Hilton, aye; McElhany, aye; Furnas, aye.

24. Motion by McElhany, second by Hilton, to approve the following checks for deposit: Ck. #10890860 in the amount of \$35,630.38 from Oklahoma Department of Transportation. Ck. #108905014 in the amount of \$775.56 from the Oklahoma Department of Environmental Quality. By vote: Hilton, aye; McElhany, aye; Furnas, aye.

25. Motion by McElhany, second by Hilton, to approve the following monthly reports: Ottawa County Sheriff, Ottawa County Election Board, Ottawa County Clerk and the Ottawa County Health Department. By vote: Hilton aye; McElhany, aye; Furnas, aye.

26. Commissioners' reports: District 1 reported working on roads due to the inclement weather. Routine maintenance. District 2 reported routine maintenance. District 3 reported routine maintenance.

29. Motion by Mcelhany, second by Hilton, to approve blanket purchase orders: #002872. By vote: Hilton, aye; McElhany, aye; Furnas, aye.

30. Motion by Hilton, second by McElhany, to approve to adjourn. By vote: Furnas, aye; McElhany, aye; Hilton, aye.

---

Mike Furnas, Chairman  
Robyn Mitchell, County Clerk  
The American