

March 8, 2021

1. The Ottawa County Board of Commissioners held their regular scheduled meeting 9:00 A.M. on Monday, March 8, 2021, with the following members present: Chairman Russell Earls, Commissioner's Mike Furnas and Steven Chasteen.

Notice of the meeting was posted at the south door of the Ottawa County Courthouse at 4:38 P.M., March 4, 2021 Commissioners' Meetings, Agendas, and Minutes can also be found online at [ottawa.okcounties.org](http://ottawa.okcounties.org).

2. The Pledge of Allegiance was recited.

3. Motion by Earls, second by Chasteen, to approve regular minutes of March 2, 2021. By vote: Earls, aye; Furnas, aye; Chasteen, aye.

4. Motion by Furnas, second by Chasteen, to approve the following claims: 2020-2021 BOND FEE 3, LAKELAND OFFICE SYSTEMS \*, 115.84, MAINTENANCE AGREEMENT; Building 34, BANCFIRST, 34705.08, BOND PAYMENT35, OK NATURAL GAS CO, 78.59, UTILITIES36, OK NATURAL GAS CO, 506.66, UTILITIES37, MIAMI PUBLIC UTILITIES\*, 6241.17, UTILITIES38, BANCFIRST, 34705.08, BOND PAYMENT; CBRI 66, WILLIAMS DIVERSIFIED MATERIALS, INC, 2430.36, MATERIALS; General 1488, O REILLY AUTOMOTIVE INC, 363.07, VEHICLE REPAIR1489, O REILLY AUTOMOTIVE INC, 300.53, VEHICLE REPAIR1490, LAKELAND OFFICE SYSTEMS \*, 97.61, MAINTENANCE AGREEMENT1491, CITY OF MIAMI, 50.00, TOWER RENTAL1492, CLEARWATER ENTERPRISE, 846.58, UTILITIES1493, KEMPER AUTOMOTIVE INC\*, 311.19, REPAIRS1494, VERIZON, 1952.40, PHONE BILL1495, MIAMI PUBLIC UTILITIES\*, 59.55, UTILITIES1496, MIAMI PUBLIC UTILITIES\*, 6546.24, UTILITIES1497, OK NATURAL GAS CO, 93.32, UTILITIES1498, OK NATURAL GAS CO, 209.37, UTILITIES1499, TURN KEY HEALTH CLINICS LLC, 11644.14, INMATE TREATMENT1500, CANON FINANCIAL SERVICES\*, 186.59, COPIER MAINTENANCE1501, EASY ICE LLC, 129.00, MAINTENANCE AGREEMENT1502, SPARKLIGHT, 69.34, CABLE SERVICE1503, HOMETOWN BOTTLED WATER\*, 9.00, RENTAL1504, SPARKLIGHT, 136.66, CABLE SERVICE1505, LAKELAND OFFICE SYSTEMS \*, 57.17, CONTRACT BASE RATE CHARGE1506, LAKELAND FINANCIAL SERVICES, 220.42, LEASE PAYMENT1507, HOMETOWN BOTTLED WATER\*, 6.25, BOTTLED WATER1508, CAROLYN BEAVER, 75.00, OFFICE CLEANING1509, SPARKLIGHT, 79.08, INTERNET SERVICE1510, HOMETOWN BOTTLED WATER\*, 120.00, RENTAL1511, GABRIEL HUFFMAN, 155.12, TRAVEL EXPENSES1512, ACE HARDWARE, 159.16, PARTS1513, LOCKE SUPPLY\*, 90.64, PARTS1514, LISA HILL, 1560.00, JANITORIAL SERVICES1515, ACE HARDWARE, 17.92, PARTS1516, JOPLIN SUPPLY CO\*, 88.56, REPAIRS1517, MIAMI PUBLIC UTILITIES\*, 2510.13, UTILITIES1518, MIAMI PUBLIC UTILITIES\*, 408.93, UTILITIES1519, SPARKLIGHT, 276.84, CABLE SERVICE1520, OAK CREST AUTO TIRE & LUBE, 59.99, VEHICLE MAINTENANCE1521, ALERT 360, 35.00, SECURITY SERVICES1522, AMERICAN NEWSPAPER INC, 106.15, LEGAL NOTICE1523, SHERWIN-WILLIAMS\*, 139.19, REPAIRS1524, HOMETOWN BOTTLED WATER\*, 6.25, BOTTLED WATER1525, STATE AUDITOR & INSPECTOR\*, 1559.84, AUDITING SERVICES1526, TOUCHTONE COMMUNICATIONS\*, 34.49, PHONE BILL1527, MIAMI PUBLIC UTILITIES\*, 62.60, UTILITIES1528, SPARKLIGHT, 221.40, UTILITIES; Health 180, HALEY HOWARD, 199.28, TRAVEL EXPENSES181, JAMIE POWELL, 239.65, TRAVEL EXPENSES182, RACHEL RAMSEY, 197.40, TRAVEL EXPENSES183, JAYME FRANTZ, 26.19, TRAVEL EXPENSES184, KRISTA WALDRON, 56.00, TRAVEL EXPENSES185, MELISSA JORGENSON, 52.53, TRAVEL EXPENSES186, BREANNA CRAGHEAD, 84.00, TRAVEL EXPENSES187, SANOFI PASTEUR INC, 256.35, SUPPLIES188, McKESSON MEDICAL-SURGICAL, 49.83, MEDICAL SUPPLIES189, HOMETOWN BOTTLED WATER\*, 34.75, BOTTLED WATER190, ORKIN EXTERMINATION CO INC\*, 48.63, PEST CONTROL191, STERICYCLE INC\*, 35.00, SERVICE CALL192, AMAZON SERVICES LLC, 400.89, SUPPLIES193, DEES COMMUNICATIONS, 425.00, SERVICE CALL194, ORKIN EXTERMINATION CO INC\*, 48.63, PEST

CONTROL195, AMAZON SERVICES LLC, 841.60, SUPPLIES196, VIP TECHNOLOGY GROUP LLC, 762.50, PHONE SYSTEM CALL SERVICES197, GREAVES COMMUNICATION, 700.00, SERVICE CALL198, XEROX CORPORATION, 258.82, COPIER MAINTENANCE199, TOUCHTONE COMMUNICATIONS\*, 18.51, PHONE BILL200, DEES COMMUNICATIONS, 1191.00, EQUIPMENT; Highway 995, KATNER MILLS\*, 407.76, PARTS996, ACE HARDWARE, 113.98, PARTS997, CARDS NEO LLC, 40.00, TRASH SERVICE998, FABICK TRACTOR CO\*, 271.35, REPAIRS999, O REILLY AUTOMOTIVE INC, 413.14, VEHICLE REPAIR1000, QUAPAW NATION UTILITIES AUTH, 54.00, TRASH SERVICE1001, TRACTOR SUPPLY CO, 101.98, PARTS1002, U S CELLULAR, 146.58, CELL PHONE EQUIPMENT1003, BOLT FIBER, 270.45, UTILITIES1004, FOUR STATES MAINTENANCE\*, 650.00, CLEANING SUPPLIES1005, LANGSTON EXTERMINATING\*, 65.00, PEST CONTROL1006, WAL-MART PAYMENTS\*, 163.81, OFFICE SUPPLIES1007, ALERT 360, 37.00, SECURITY SERVICES1008, KATNER MILLS\*, 251.57, PARTS1009, KATNER MILLS\*, 15.66, PARTS1010, HERITAGE TRACTOR, 410.81, PARTS1011, WYANDOTTE TELEPHONE CO, 293.61, PHONE BILL1012, EMPIRE DISTRICT ELECTRIC, 219.33, UTILITIES1013, CARDS NEO LLC, 60.00, TRASH SERVICE1014, M&J EQUIPMENT SERVICES LLP, 2940.15, REPAIRS1015, B & B AUTO SUPPLY INC\*, 651.09, PARTS1016, HERITAGE TRACTOR, 1498.40, PARTS1017, OSU\*, 34.00, TRAINING1018, HUGHES LUMBER CO\*, 62.78, SHOP SUPPLIES1019, B & B AUTO SUPPLY INC\*, 451.45, PARTS1020, HUGHES LUMBER CO\*, 121.38, SHOP SUPPLIES1021, LOOPER GENERAL REPAIR\*, 220.00, REPAIRS1022, EMPIRE DISTRICT ELECTRIC, 335.13, UTILITIES1023, MIAMI PUBLIC UTILITIES\*, 52.76, UTILITIES; Hwy-ST 149, TEETERS ASPHALT\*, 1470.50, ASPHALT150, NEO CONCRETE & MATERIALS\*, 1224.75, CONCRETE151, WILLIAMS DIVERSIFIED MATERIALS, INC, 3536.32, MATERIALS152, WILLIAMS DIVERSIFIED MATERIALS, INC, 2299.76, MATERIALS153, WILLIAMS DIVERSIFIED MATERIALS, INC, 2371.88, MATERIALS154, LAKELAND PETROLEUM, 3454.14, FUEL155, KEMP STONE CO INC\*, 6508.01, MATERIALS156, WILLIAMS DIVERSIFIED MATERIALS, INC, 5878.45, MATERIALS157, GOODYEAR, 1051.50, TIRES; Mtg Cert 17, JOLENE HOOPER, 100.00, OFFICE CLEANING; SH Commissary 46, CITY TELE COIN COMPANY INC, 156.00, COMMISSARY; SH Svc Fee 173, FOUR STATES MAINTENANCE\*, 266.80, CLEANING SUPPLIES174, LANGSTON EXTERMINATING\*, 100.00, PEST CONTROL175, KEMPER AUTOMOTIVE INC\*, 106.63, REPAIRS176, FLEETCOR TECHNOLOGIES\*, 1165.93, FUEL177, FOUR STATES MAINTENANCE\*, 787.02, CLEANING SUPPLIES178, ACTION GRAPHICS PRINTING\*, 91.75, OFFICE SUPPLIES179, SOONER PRINTING\*, 38.00, OFFICE SUPPLIES. By vote: Chasteen, aye; Furnas, aye; Earls, aye.

5. Citizens participation or comments: Rick Aldridge, president of the Oklahoma Emergency Response Team, announced the SEK Clinic (behind Braums in Miami) along with Integris, and the Health Department will administer doses of the COVID vaccine. They are set and ready to go and costs nothing to the County. To schedule your appointment please call 866.888.8650, or you may go to the SEK clinic, or the Good Neighbor Project page on FB to preschedule. They feel there will be enough vaccines for everyone in the County and surrounding areas that desire to be inoculated. Mr. Aldridge also stated the Good Neighbor Project, along with the County, and the City of Miami will be partnering for the City spring cleanup which begins on March 22<sup>nd</sup>. Commissioner Chasteen thanked Mr. Aldridge for all the good work he does within Ottawa County.

6. Covid-19 update: No action to modify current policies although Commissioner Chasteen along with the other commissioners hope to open the courthouse within the next 30-90 days, depending on the continuous drop in cases or when the majority of citizens are vaccinated.

7. Motion by Chasteen, second by Earls, to approve a 6% increase in raise (which were tabled on March 2<sup>nd</sup>) for Ottawa County Employees, and included it to be retroactive from January 1, 2021. By vote: Earls, aye; Chasteen, aye; Furnas, aye.



8. Motion by Furnas, second by Earls, to approve authorization for district 3 to solicit competitive bids for one or more vehicles/pickups. The motion also approved district 1 and district 2 to be included. Confirmed by Kenny Wright, D.A. By vote: Chasteen, aye; Furnas, aye; Earls, aye.
9. Motion by Chasteen, second by Furnas, to approve the donation of four Panasonic Toughbook laptop computers with vehicle mounts to the Ottawa County Sheriff's Office for law enforcement purposes from the Miami Tribe of Oklahoma. By vote: Earls, aye; Chasteen, aye; Furnas, aye.
10. Motion by Earls, second by Furnas, to approve a Service Agreement between Guy Engineering Services, Inc. and the Ottawa County Commissioners. By vote: Furnas, aye; Chasteen, aye; Earls, aye.
11. Motion by Furnas, second by Earls, to table contract between the Oklahoma Turnpike Authority and the Ottawa County Sheriff's Department to assign inmates to perform roadside work. By vote: Chasteen, aye; Furnas, aye; Earls, aye.
12. Motion by Chasteen, second by Earls, to approve contract for fiscal year 2021-2022 between the Sac and Fox Nation Juvenile Detention Center and the Board of County Commissioners of Ottawa County. By vote: Earls, aye; Furnas, aye; Chasteen, aye.
13. Motion by Chasteen, second by Earls, to enter into Executive Session for the purpose of confidential communication between the Board of County Commissioners, Elected Officials, and Kenny Wright, D.A. to discuss salaries of elected officials. By vote: Earls, aye; Chasteen, aye; Furnas, aye.
14. Motion by Furnas, second by Chasteen, to adjourn from Executive Session and return to regular meeting to vote on an increase in salaries for elected officials. With a formula from the SAI and County Assessor's office reflecting population, taxable value, additional homestead, county mill rate, and service-ability with a maximum base salary of \$44,500 along with the County's general ledger for money available, an increase in pay was justified from a yearly salary of \$48638.76 to \$53500.00, which is still lower than the max allowed. A survey of other surrounding counties, (ten to be exact) showed Ottawa officials ranked number 9 as the lowest paid. Some counties had much lower populations than Ottawa. The raise increase has put salaries of Ottawa County official's number 6 on the list. The raise will reflect on March's payroll. It was agreed by all official's, no retroactive pay would be put in place. By vote: Chasteen, aye; Furnas, aye; Earls, aye.
21. Commissioners' activity reports. District 1: Keeping roads passable. ODOT has installed signage to prevent accidents on roads. The county and city are working on illuminated signage, light or flashing lights for other roads for safety reasons. Routine Maintenance. District 2: Commissioner Chasteen and crew did a storm assessment on damage with an app. Which added up to over 300K in asphalt damage alone during the ice/snow storm, and are waiting on answers from FEMA. The crew is busy on the roads trying to make them safe for the public. A big thanks to district 3 for their help recently. District 3: Routine maintenance, working on future projects, and continuous road work.
22. Motion by Chasteen, second by Furnas, to adjourn. By vote: Earls, aye; Furnas, aye; Chasteen, aye.



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Russell Earls, Chairman  
Robyn Mitchell, Ottawa County Clerk  
The American