

February 5, 2018

1. The Ottawa County Board of Commissioners held their regular scheduled meeting at 1:45 PM with the following members present: Chairman Chad Masterson and Commissioners John Clarke and Russell Earls. Assistant District Attorney, Rogers Hughes, was also present.

Notice of the meeting was posted at the south door of the Ottawa County Courthouse at 11:06 AM, February 2, 2018. Commissioners' Meeting Agendas and Minutes can also be found online at [ottawa.okcounties.org](http://ottawa.okcounties.org).

2. The Pledge of Allegiance was recited.

3. Motion by Clarke, second by Earls, to approve minutes of January 29, 2018 as presented for reading. By vote: Earls, aye; Clarke, aye; Masterson, aye.

4. No action under citizen participation or public comments.

5. Motion by Earls, second by Clarke, to approve paying \$200 cremation fee and authorizing cremation of Ottawa County indigent resident Cheryl Tippin. By vote: Clarke, aye; Earls, aye; Masterson, aye.

6. Motion by Earls, second by Clarke, to approve request letter to Chief Medical Examiner to waive Medical Examiners CME 19-P Permit Fee for Indigent Ottawa County resident Cheryl Tippin. By vote: Clarke, aye; Earls, aye; Masterson, aye.

7. Motion by Earls, second by Clarke, to table Item #7 until the next meeting, Monday, February 12, 2018. By vote: Clarke, aye; Earls, aye; Masterson, aye.

8. Motion by Earls, second by Clarke, to enter into executive session. By vote: Clarke, aye; Earls, aye; Masterson, aye.

Motion by Earls, second by Clarke, to return to regular session. By vote: Clarke, aye; Earls, aye; Masterson, aye.

10. Motion by Earls, second by Clarke, to approve the following cash fund estimates of need and requests for appropriation:

CBRI	\$16,355.37
CARF	\$50.00
LRF	\$190.12
BOP-A	\$58,158.00
BOP-D	\$49,005.00
C5-D	\$400.00
TRUST	\$50,695.33
CCRF-D	\$6,600.81
REC-A	\$2,393.00
REC-D	\$1,393.00
F5-A	\$355.40
LAW	\$1,283.98
B5-D	\$7,608.90
B5-F	\$10,000.00
BOND	\$674.33
RES-D	\$7,890.66
FF-AFT	\$2,267.87
FF-COM	\$2,264.68

FF-FAI	\$2,250.58
FF-MIA	\$2,262.97
FF-PAR	\$2,262.27
FF-PEO	\$2,259.48
FF-PIC	\$2,246.50
FF-QUA	\$2,252.72
FF-WYANDOTTE	\$2,252.43
HWY1	\$33,791.87
HWY2	\$33,791.87
HWY3	\$33,791.88
BIA	\$108,095.89
DCRF	\$509.25
92-A-1	\$30,000.00
92-D-1	\$46,234.59
92-A-2	\$20,000.00
92-D-2	\$87,404.13
92-A-3	\$20,000.00
92-D-3	\$32,563.56

By vote: Clarke, aye; Earls, aye; Masterson, aye.

11. Motion by Earls, second by Clarke, to approve the following transfers of appropriation: From Commissary to Bond in the amount of \$9400.00. By vote: Clarke, aye; Earls, aye; Masterson, aye.

12. Motion by Earls, second by Clarke, to approve the following checks for deposit: #000160 from Highway 2 in the amount of \$10,421.83 and #15068 from Kenny Wright, District Attorney in the amount of \$40.00. By vote: Clarke, aye; Earls, aye; Masterson, aye.

13. Motion by Earls, second by Clarke, to approve the following monthly reports submitted by county offices: County Clerk, County Health Department, County Assessor, County Election Board. By vote: Clarke, aye; Earls, aye; Masterson, aye.

14. Motion by Earls, second by Clarke, to approve temporary easement between Ottawa County and Michael W. Clapp at 63600 E 120 Road, Miami, OK, for parking a grader and storing a 500 gallon diesel tank, date of storage January 2018 to January 31, 2019. By vote: Clarke, aye; Earls, aye; Masterson, aye.

15. Commissioners' Activity Reports: District 1 called his staff in Sunday afternoon to spread salt and sand, they're now surveying equipment to make sure it's ready for the next storm. District 2 spreading salt and sand; District 3 spreading salt & sand on all black tops, bridges and curves this afternoon then back to ditching.

16. In new business, Commissioner Clarke asked Commissioner Earls to elaborate on the bill that is posted on their email. Commissioner Earls stated that the utility companies are wanting uniform directions on putting in pipelines, he states that the #2 Item explains that the pipeline or utility company needs to sit down with the commissioner and agree and then continue.

Motion by Earls, second by Clarke, to approve temporary easement in Section 32 Township 29 North Range 25 East between Ottawa County Commissioners and Mark Welch.

18. Motion by Earls, second by Clarke, to approve the following blanket purchase orders:

**92-D-1**

002802	ACE HARDWARE*	\$500.00	2/1/2018
002803	CINTAS CORPORATION	\$200.00	2/1/2018
002804	FABICK TRACTOR CO*	\$1,000.00	2/1/2018
002805	FASTENAL CO*	\$500.00	2/1/2018

002806	HOMETOWN BOTTLED WATER*	\$100.00	2/1/2018
002807	IRON WORKS STEEL SUPPLY LLC	\$1,500.00	2/1/2018
002808	JOHNS TRACTOR WORKS *	\$1,000.00	2/1/2018
002809	M & D LUMBER	\$500.00	2/1/2018
002810	MIAMI INDUSTRIAL SUPPLY*	\$500.00	2/1/2018
002813	O REILLY AUTOMOTIVE INC*	\$2,000.00	2/1/2018
002814	YELLOWHOUSE MACHINERY CO	\$2,000.00	2/1/2018
002815	TRACTOR SUPPLY CO	\$1,000.00	2/1/2018
002816	WAL-MART PAYMENTS*	\$500.00	2/1/2018
		<b>\$11,300.00</b>	
<b>92-D-2</b>			
002817	ACE HARDWARE	\$300.00	2/1/2018
002818	KATNER MILLS*	\$1,000.00	2/1/2018
002820	UNIFIRST CORPORATION	\$500.00	2/1/2018
		<b>\$1,800.00</b>	
<b>92-D-3</b>			
002821	AUTOMOTIVE OF FAIRLAND*	\$500.00	2/1/2018
002822	B & B AUTO SUPPLY INC*	\$800.00	2/1/2018
002824	HUGHES LUMBER CO*	\$500.00	2/1/2018
		<b>\$1,800.00</b>	
<b>HWY 1</b>			
002811	MIDWEST MINERAL INC*	\$10,000.00	2/1/2018
002812	NEO CONCRETE & MATERIALS*	\$2,000.00	2/1/2018
		<b>\$12,000.00</b>	
<b>HWY 2</b>			
002819	WALTER SPECIALTY SERVICE	\$3,000.00	2/1/2018
		<b>\$3,000.00</b>	
<b>HWY 3</b>			
002823	BINGHAM SAND & GRAVEL INC*	\$5,000.00	2/1/2018
002825	KEMP STONE CO INC*	\$5,000.00	2/1/2018
002826	KEMP STONE CO INC*	\$5,000.00	2/1/2018
002827	KEMP STONE CO INC*	\$5,000.00	2/1/2018
		<b>\$20,000.00</b>	

By vote: Clarke, aye; Earls, aye; Masterson, aye.

19. Motion by Earls, second by Clarke, to approve the following claims:

2017-2018 01 GENERAL: 1523, JEFFREY DIXON, 249.23, TRAVEL EXPENSES; 1524, OK SECRETARY OF STATE\*, 10.00, NOTARY FILING FEE; 1525, OAK CREST AUTO TIRE & LUBE, 244.97, VEHICLE REPAIR; 1526, SOUTHERN UNIFORM & EQUIP\*, 539.95, UNIFORMS; 1527, SOUTHERN UNIFORM & EQUIP\*, 6.99, UNIFORMS; 1528, COOKS CORR EQUIP CO\*, 191.49, KITCHEN SUPPLIES; 1529, METAL FAB TROPHY SHOP\*, 380.80, DEPUTY UNIFORMS; 1530, 4 STATE CUSTOM AUTOMOTIVE LIGHTING, 157.48, VEHICLE EQUIPMENT; 1531, ALLEN SIGN STUDIO\*, 270.00, VEHICLE LETTERING; 1532, OK SECRETARY OF STATE\*, 25.00, NOTARY APPLICATION FEE; 1533, OK SECRETARY OF STATE\*, 25.00, NOTARY APPLICATION FEE; 1534, OK SECRETARY OF STATE\*, 10.00, NOTARY FILING FEE; 1535, STATE FARM INSURANCE, 30.00, BOND PAYMENT; 1536, MCI, 105.82, PHONE BILL; 1537, UNIFORM & ACCESSORIES WAREHOUSE, 314.99, UNIFORMS; 1538, PREMIERE LOCATIONS, 54.72, OFFICE SUPPLIES; 1539, THULIN AUTOMOTIVE, 65.00, VEHICLE REPAIR; 1540, QUALITY FOOD CORP\*, 81.50, MAINTENANCE AGREEMENT; 1541, MIDWEST PRINTING CO\*, 601.82, PROFESSIONAL SERVICES; 1542, HOMETOWN BOTTLED WATER\*, 6.25, BOTTLED WATER; 1543, A T & T, 85.92, INTERNET SERVICE; 1544, TINA MALINSKI, 75.00, OFFICE CLEANING; 1545, CABLE ONE, 42.62, CABLE SERVICE; 1546, HOMETOWN BOTTLED WATER\*, 6.25, BOTTLED WATER; 1547, SHANE REDDEN, 210.71, TRAVEL EXPENSES; 1548, HUGHES LUMBER CO\*, 123.77, MATERIALS; 1549, HOMETOWN BOTTLED WATER\*, 12.50, BOTTLED WATER; 1550, MIAMI NEWS-RECORD\*, 191.35, LEGAL NOTICE; 1551, WAL-MART PAYMENTS\*, 114.68, VEHICLE EQUIPMENT; 02 HIGHWAY: 936, JOHN CLARKE, 222.14, PARTS; 937, MIAMI INDUSTRIAL SUPPLY\*, 118.44, PARTS; 938, SAFETY KLEEN, 222.14, PARTS; 939, CINTAS\*, 310.48, UNIFORMS; 940, CINTAS\*, 179.99, UNIFORMS; 941, WAL-MART PAYMENTS\*, 199.44, OFFICE SUPPLIES; 942, KATNER MILLS\*, 691.54, PARTS; 943, ACE HARDWARE, 126.92, PARTS; 944, LEGACY FARM & LAWN, 769.28, REPAIRS; 945, A T & T, 270.98, PHONE BILL; 946, A T & T, 49.24, PHONE BILL; 947, U S CELLULAR, 84.93, PHONE BILL; 948, WYANDOTTE TELEPHONE CO. ARK-O, 279.96, PHONE BILL; 949, EMPIRE DISTRICT ELECTRIC, 237.83, UTILITIES; 950, CHAD MASTERTSON, 109.62, TRAVEL EXPENSES; 09 DRUG COURT REV FUND: 8, OAK CREST AUTO TIRE & LUBE, 277.52, VEHICLE REPAIR; 9, METAL FAB TROPHY SHOP\*, 111.00, PLAQUES; 10, QUILL CORPORATION\*, 379.00, COMPUTER EQUIPMENT; 10 SHERIFF SERVICE FEE: 164, QUILL CORPORATION\*, 314.46, OFFICE SUPPLIES; 165, GALLS

LLC, 229.89, DRUG & ALCOHOL TESTING; 166, FLEETCOR TECHNOLOGIES\*, 993.05, FUEL; 11 BOARD OF PRISONERS: 110, GRAND IRON, 360.00, REPAIRS; 111, BOB BARKER CO INC\*, 664.30, JAIL SUPPLIES; 112, FOUR STATES MAINTENANCE\*, 733.88, CLEANING SUPPLIES; 16 TREASURER CASH FUND: 16, JOLENE HOOPER, 100.00, OFFICE CLEANING; 25 HIGHWAY SALES TAX: 165, KEMP STONE CO INC\*, 2064.67, MATERIALS; 166, LAKELAND PETROLEUM, 4707.57, FUEL; 167, LAKELAND PETROLEUM, 1805.92, FUEL; 26 FIREFIGHTERS SALES TAX: 102, NE OK ELECTRIC CO-OP, 519.81, UTILITIES; 27 BIA/HWY 2: 4, WALTER P MOORE, 27548.00, PROFESSIONAL SERVICES; 5, WALTER P MOORE, 287.10, PROFESSIONAL SERVICES; 6, WALTER P MOORE, 35048.40, PROFESSIONAL SERVICES; 7, WALTER P MOORE, 2187.05, PROFESSIONAL SERVICES; 8, WALTER P MOORE, 13397.00, PROFESSIONAL SERVICES; 9, WALTER P MOORE, 23534.00, PROFESSIONAL SERVICES; 10, WALTER P MOORE, 3899.34, PROFESSIONAL SERVICES; 11, WALTER P MOORE, 116.66, PROFESSIONAL SERVICES; 12, WALTER P MOORE, 2195.00, PROFESSIONAL SERVICES; 34 EMERGENCY MGMT PERFORMANCE GRANT: 3, PRAETORIAN \*, 1200.00, SECURITY SERVICES;

By vote: Clarke, aye; Earls, aye; Masterson, aye.

20. Motion by Earls, second by Clarke to adjourn. By vote: Clarke, aye; Earls, aye; Masterson, aye.

Robyn Mitchell, Ottawa County Clerk  
American Newspaper

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Chad Masterson, Chairman