

December 11, 2017

1. The Ottawa County Board of Commissioners held their regularly scheduled meeting at 9:00 AM with the following members present: Chairman Chad Masterson, Commissioners Russell Earls and John Clarke. Assistant District Attorney, Rogers Hughes, was not present.

Notice of the meeting was posted at the south door of the Ottawa County Courthouse at 4:06 PM, December 7, 2017. Commissioners' Meeting Agendas and Minutes can also be found online at [ottawa.okcounties.org](http://ottawa.okcounties.org).

2. The Pledge of Allegiance was recited.

3. Motion by Earls, second by Clarke, to approve minutes of December 4, 2017 as presented for reading. By vote: Clarke, aye; Earls, aye; Masterson, aye.

4. There was no activity under citizen participation or public comments.

5. Motion by Earls, second by Clarke, to approve Quit Claim Deed from the Board of County Commissioners for Ottawa County to The City of Miami for the following described property: Lots 13, 14 and 15 Block 71 in the City of Miami Original Plat. By vote: Earls, aye; Clarke, aye; Masterson, aye. Ben Loring explained that the city intends to use this property for expansion of the Truck Route.

6. Motion by Earls, second by Clarke, to approve and pay a fee of \$200 to Brown Winters Funeral and Cremation Service for cremation of indigent Ottawa County resident, Margaret Neal. By vote: Clarke, aye; Earls, aye; Masterson, aye.

7. After Lt. Jesse Krewson explained to the Board that new Kiosks for the jail would be used for video conferences/visitation, for inmates to file grievances and other usage by inmates, Motion by Earls, second by Clarke, to approve the costs for installation of new Kiosks in the county jail by Service Solutions in the amount of \$11,976.47. By vote: Clarke, aye; Earls, aye; Masterson, aye.

8. Motion by Earls, second by Clarke, to approve Resolution 2017-33 authorizing the Board of County Commissioners of Ottawa County to recommend to the Oklahoma Department of Transportation the selection of consulting engineer Guy Engineering for certain design services in connection with the construction of a public project known as Bridge 87 (NBI 01534) Sycamore Creek J/P 33562 (04) in accordance with the terms and tenor of 69 O.S. 2001 Section 601. By vote: Clarke, aye; Earls, aye; Masterson, aye.

9. Bids, received until 9:05 AM on 6 month Asphalt for the period of January 1, 2018 through June 30, 2018, BID 2017-2018.11, were opened and read aloud. Motion by Clarke, second by Earls, to accept and award the bid to Teeters Asphalt based on proximity to jobsite, availability of materials and past performance. By vote: Earls, aye; Clarke, aye; Masterson, aye.

10. Bids, received until 9:05 AM on 6 month Bridge Materials for the period of January 1, 2018 through June 30, 2018, BID 2017-2018.12, were opened and read aloud. Motion by Clarke, second by Earls, to accept and award the bid to the only bid, Railroad Yard, based on availability of materials. By vote: Earls, aye; Clarke, aye; Masterson, aye.

11. Bids, received until 9:05 AM on 6 month concrete products for the period of January 1, 2018 through June 30, 2018, BID 2017-2018.13, were opened and read aloud. Motion by Clarke, second by Earls, to accept and award the bid to the only bid, Scurlock Industries based on availability of materials. By vote: Earls, aye; Clarke, aye; Masterson, aye.

12. Bids, received until 9:05 AM on 6 month Grader Blades for the period of January 1, 2018 through June 30, 2018, BID 2017-2018.14, were opened and read aloud. Motion by Clarke,

second by Earls, to accept and award the bid to the lowest bid, Kirby Smith, based on availability. By vote: Earls, aye; Clarke, aye; Masterson, aye.

13. Bids, received until 9:05 AM on 6 month pipe material for the period of January 1, 2018 through June 30, 2018, BID 2017-2018.15, were opened and read aloud. Motion by Clarke, second by Earls, to accept and award the bid to the lowest bid, Fenco Inc, Railroad Yard and dub Ross, based on availability of materials. By vote: Earls, aye; Clarke, aye; Masterson, aye.

14. Bids, received until 9:05 AM on 6 month ready-mix concrete for the period of January 1, 2018 through June 30, 2018, BID 2017-2018.16, were opened and read aloud. Motion by Clarke, second by Earls, to accept and award the bid to the lowest bid, NEO Concrete based on availability of materials and proximity to job site. By vote: Earls, aye; Clarke, aye; Masterson, aye.

15. Bids, received until 9:05 AM on 6 month road materials for the period of January 1, 2018 through June 30, 2018, BID 2017-2018.17, were opened and read aloud. Motion by Clarke, second by Earls, to accept and award the bid for District 1 to Midwest Minerals for limestone; Bingham for salt and Teeters for sand based on product availability to job site; for Districts 2 & 3 to Kemp Stone for limestone and Bingham for salt and Teeters for sand based on product availability to job site. By vote: Earls, aye; Clarke, aye; Masterson, aye.

Commissioner Earls leaves the meeting.

16. Bids, received until 9:05 AM on 6 month road oil and emulsion for the period of January 1, 2018 through June 30, 2018, BID 2017-2018.18, were opened and read aloud. Motion by Clarke, second by Masterson, to accept and award the bid to the lowest bid, Ergon Emulsions. By vote: Masterson, aye; Clarke, aye.

17. Bids, received until 9:05 AM on 12 month janitorial services for the period of January 1, 2018 through December 31, 2018, BID 2017-2018.19, were opened and read aloud. Motion by Masterson, second by Clarke, to accept and award the bid to Cindy Mangold due to this vendor already cleaning the courthouse and the commissioners have no issue with her continuing. By vote: Clarke, aye; Masterson, aye.

18. Bids, received until 9:05 AM on 12 month ballot printing for the period of January 1, 2018 through December 31, 2018, BID 2017-2018.20, were opened and read aloud. Motion by Clarke, second by Masterson, to accept and award the bid to Midwest Printing upon recommendation of Election Board Secretary, Verna Ferris, due to past performance. By vote: Masterson, aye; Clarke, aye.

19. Motion by Masterson, second by Clarke, to table Item Number 19 until next week's meeting. By vote: Clarke, aye; Masterson, aye.

20. Motion by Masterson, second by Clarke, to approve Allocation of Alcoholic Beverage Tax from Ottawa County Treasurer. By vote: Clarke, aye; Masterson, aye.

23. Motion by Clarke, second by Masterson, to approve the following checks for deposit: #001082 from County General in the amount of \$394.73; #001083 from County General in the amount of \$319.77. #001084 from County General in the amount of \$320.61; #001085 from County General in the amount of \$845.13; #001086 from County General in the amount of \$423.83; #001087 from County General in the amount of \$524.43. By vote: Masterson, aye; Clarke, aye.

24. Motion by Clarke, second by Masterson, to approve the following monthly reports: County Treasurer and County Clerk. By vote: Masterson, aye; Clarke, aye.

25. Motion by Masterson, second by Clarke, to approve Temporary Easement between Ottawa County Board of County Commissioners and James M and Linda L Tucker in Section 5 Township 25 North Range 23 East. By vote: Clarke, aye; Masterson, aye.

26. Commissioners' Activity Reports: District 1 still working on E 40 Road with cross drains District 2 still working on Cayuga Road, moving down the road to tear out another bridge.

27. In new business Commissioner Clarke advised that a final inspection on Elm Creek Bridge on E 40 Road has been done.

29. Motion by Clarke, second by Masterson, to approve the following blanket purchase orders:

<b>04-D</b>			
002161	FLEETCOR TECHNOLOGIES*	\$900.00	12/7/2017
002162	FLEETCOR TECHNOLOGIES*	\$900.00	12/7/2017
		<b>\$1,800.00</b>	
<b>92-D-2</b>			
002163	ACE HARDWARE	\$300.00	12/7/2017
002164	KATNER MILLS*	\$1,000.00	12/7/2017
002165	UNIFIRST CORPORATION	\$500.00	12/7/2017
002166	WAL-MART PAYMENTS*	\$300.00	12/7/2017
		<b>\$2,100.00</b>	
<b>HWY 2</b>			
002167	WALTER SPECIALTY SERVICE	\$3,000.00	12/7/2017
002168	KEMP STONE CO INC*	\$3,000.00	12/7/2017
		<b>\$6,000.00</b>	

By vote: Masterson, aye; Clarke, aye.

30. Motion by Clarke, second by Masterson, to approve the following claims:

2017-2018 01 GENERAL: 1091, SERVICE SOLUTIONS INC, 2684.39, REPAIRS; 1092, OTTAWA CO RWD #2, 12.00, UTILITIES; 1093, A T & T, 320.84, PHONE BILL; 1094, A T & T, 148.27, PHONE BILL; 1095, PITNEY BOWES INC, 256.41, MAINTENANCE AGREEMENT; 1096, LAKELAND OFFICE SYSTEMS INC\*, 32.69, MAINTENANCE AGREEMENT; 1097, HOMETOWN BOTTLED WATER\*, 12.50, BOTTLED WATER; 1098, PITNEY BOWES INC\*, 200.00, POSTAGE; 1099, TINA MALINSKI, 75.00, OFFICE CLEANING; 1100, CABLE ONE, 42.62, CABLE SERVICE; 1101, HOMETOWN BOTTLED WATER\*, 6.25, BOTTLED WATER; 1102, HORIZON CLEANING, 2090.00, JANITORIAL SERVICES; 1103, PRAETORIAN \*, 35.00, SECURITY SERVICES; 1104, WAGeworks INC, 66.00, ADMIN FEES; 1105, COMDATA, 227.06, FUEL; 1106, OTTAWA CO FAIRBOARD, 521.00, FAIR PREMIUMS; 02 HIGHWAY: 691, ACCO, 95.00, TRAVEL EXPENSES; 692, RUSSELL EARLS, 39.68, TRAVEL EXPENSES; 693, JENKINS DIESEL POWER INC, 154.99, REPAIRS; 694, LEGACY FARM & LAWN, 102.44, REPAIRS; 695, CINTAS CORPORATION, 83.86, MEDICAL SUPPLIES; 696, GENERAL MACHINERY INC\*, 9.40, PARTS; 697, HOMETOWN BOTTLED WATER\*, 12.50, BOTTLED WATER; 698, ACE HARDWARE\*, 173.82, PARTS; 699, FABICK TRACTOR CO\*, 481.84, PARTS; 700, FASTENAL CO\*, 41.53, PARTS; 701, MIAMI INDUSTRIAL SUPPLY\*, 108.15, MATERIALS; 702, WAL-MART PAYMENTS\*, 27.20, OFFICE SUPPLIES; 703, IRON WORKS STEEL SUPPLY LLC, 69.89, MATERIALS; 704, O REILLY AUTOMOTIVE INC\*, 341.15, PARTS; 705, TREASE WELDING SUPPLY INC\*, 92.64, REPAIRS; 706, PRAETORIAN \*, 37.00, SECURITY SERVICES; 707, CINTAS CORPORATION, 50.12, MEDICAL SUPPLIES; 708, B & B AUTO SUPPLY INC\*, 205.13, PARTS; 709, GENERAL MACHINERY INC\*, 37.20, PARTS; 710, VICTOR L PHILLIPS CO\*, 302.77, PARTS; 711, UNIFIRST CORPORATION, 381.24, UNIFORMS; 712, YELLOWHOUSE MACHINERY CO, 922.22, PARTS; 713, SOONER PRINTING\*, 13.58, OFFICE SUPPLIES; 714, OK DEPT OF AGRI FOOD & FORESTRY, 50.00, LICENSE RENEWAL; 715, CINTAS CORPORATION, 67.39, MEDICAL SUPPLIES; 716, OK DEPT OF AGRI FOOD & FORESTRY, 50.00, LICENSE RENEWAL; 717, HARBOR FREIGHT TOOLS\*, 549.99, PARTS; 718, BATTERY OUTFITTERS\*, 737.70, PARTS; 719, U S CELLULAR, 129.14, PHONE BILL; 720, EMPIRE DISTRICT ELECTRIC CO\*, 398.74, UTILITIES; 721, PURCELL TIRE & RUBBER CO, 2100.00, TIRE REPAIRS; 722, HOMETOWN BOTTLED WATER\*, 108.00, BOTTLED WATER; 723, LAKELAND FINANCIAL SERVICES, 104.25, LEASE PAYMENT; 724, QUAPAW TRIBE UTILITIES AUTH, 54.00, UTILITIES; 725, U S CELLULAR, 83.64, PHONE BILL; 726, WELCH STATE BANK\*, 1795.31, LEASE PAYMENT; 03 HEALTH: 122, KIRA LUTTRELL, 800.00, OFFICE CLEANING; 123, SCOTTS LAWN CARE SERVICE\*, 370.00, LAWN CARE; 124, TAYLOR TECHNOLOGIES INC\*, 29.62, TEST KIT; 125, ADMIRAL EXPRESS INC\*, 881.77, OFFICE SUPPLIES; 126, MIAMI PUBLIC UTILITIES\*, 1156.83, UTILITIES; 127, OK STATE DEPT OF HEALTH, 737.45, TECHNICAL SUPPORT; 128, BOOTH & BOOTH ELEC CO, 100.00, ELECTRICAL REPAIRS; 129, ORKIN EXTERMINATION CO INC\*, 48.63, PEST CONTROL; 130, HENRY KRAFT INC\*, 182.13, CLEANING SUPPLIES; 131, CRYSTAL WILLIAMS, 432.80, DOT SERVICES; 10 SHERIFF SERVICE FEE: 115, FLEETCOR TECHNOLOGIES\*, 1059.96, FUEL; 116, SERVICE SOLUTIONS INC, 262.68, REPAIRS; 117, U S CELLULAR, 963.80, PHONE BILL; 118, OK NATURAL GAS CO, 55.05,

UTILITIES; 119, PITNEY BOWES INC, 500.00, POSTAGE; 11 BOARD OF PRISONERS: 81, SIMPLEXGRINNELL LP\*, 380.00, REPAIRS; 82, KEETON PEST CONTROL\*, 125.00, PEST CONTROL; 83, MEDASSURE, 300.00, WASTE DISPOSAL; 84, BOB BARKER CO INC\*, 391.82, JAIL SUPPLIES; 16 TREASURER CASH FUND: 12, JOLENE HOOPER, 100.00, OFFICE CLEANING; 23 COURTHOUSE TRUST AUTH: 21, OK NATURAL GAS CO, 270.76, UTILITIES; 22, BANCFIRST, 37897.40, BOND PAYMENT; 19 CO ASSESSOR REV FUND: 1, VISUAL LEASE, 250.00, PLAT BOOK; 25 HIGHWAY SALES TAX: 112, KEMP STONE CO INC\*, 287.69, MATERIALS; 113, NEO CONCRETE & MATERIALS\*, 1530.00, CONCRETE; 114, HUGHES LUMBER CO\*, 17.59, MATERIALS; 26 FIREFIGHTERS SALES TAX: 71, WELCH STATE BANK\*, 1059.00, LEASE PAYMENT; 72, WELCH STATE BANK\*, 1289.50, LEASE PAYMENT; 73, WELCH STATE BANK\*, 713.05, LEASE PAYMENT; 74, WELCH STATE BANK\*, 1435.69, LEASE PAYMENT; 75, WELCH STATE BANK\*, 295.93, LEASE PAYMENT; 76, WELCH STATE BANK\*, 1865.25, LEASE PAYMENT; 77, WELCH STATE BANK\*, 476.59, LEASE PAYMENT; 78, WELCH STATE BANK\*, 1386.58, LEASE PAYMENT; 79, WELCH STATE BANK\*, 1177.03, LEASE PAYMENT;

By vote: Masterson, aye; Clarke, aye.

31. Motion by Clarke, second by Masterson to adjourn. By vote: Masterson, aye; Clarke, aye.

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Chad Masterson, Chairman

Robyn Mitchell, Ottawa County Clerk  
Miami News Record