

NOTICE TO BIDDERS

On behalf of the Ottawa County Commissioners, sealed bids will be received in the Office of the Ottawa County Clerk, Robyn Mitchell, at 102 East Central Avenue, Suite 103 in Miami, Oklahoma 74354 until 9:05 AM on July 24th, 2023. Bids will then be opened and publicly read aloud by the Ottawa County Board of Commissioners on the following:

Ottawa County Jail Repairs

Scope:

This project will be to replace all cold-water supply piping at the Ottawa County Jail. New water lines from manifold to eleven (11) areas throughout the jail facility.

The Contractor shall furnish all material, insulation, labor, supervision, tools, supplies and equipment necessary to provide a fully operational system in continuous use at their established capacity and efficiency and for their intended purpose.

This project will require Contractor and/or their employees to be working with-in the Jail facility where inmate are held. Sheriff's Department will do their best to isolated inmates and workers when possible. Sheriff's Department will also do their best to have a Jailer inside the pod where inmates are held when possible. Secure all lines for safety protocols and follow safety protocols during removing and installing of new water lines. All materials and tools must be accounted for during working hours and all tools need to be taken with the workers at the end of the day.

Contractor shall provide an itemized breakdown of costs for the following major components, including but not limited to:

- A. Remove all existing cold-water piping.
- B. Install new cold-water piping in same location with the correct support system.
- C. From mechanical room to tower: run new 3" pex to manifold above the tower and install new 3/4" pex line to the tower bathroom for 1 sink and 1 toilet
- D. A Pod: install new 1.5" pex line from manifold above tower to 11 dorm units to the toilets and sinks (1 each per unit) and 1 pod shower
- E. B pod: install new 1.5" pex line from manifold above tower to 11 dorm units to the toilets and sinks (1 each per unit) and 1 pod shower
- F. C Pod: install new 1.5" pex line from manifold above tower to 4 toilets, 4 sinks and 2 showers
- G. D Pod: install new 1.5" pex line from manifold above tower to 4 toilets, 4 sinks and 2 showers
- H. H2: install new 1.5" pex line from manifold above tower to 1 toilet, 1 sink and 1 shower
- I. E and F pod: install new 1.5" pex line from manifold above tower to E pod (2 toilets and 2 sinks) and F pod (2 toilets and 2 sinks)
- J. Kitchen: install new 1.5" pex line from manifold above tower to 5 sinks
- K. Book-in: install 1" pex line H2 to book-in bathroom to 1 sink and 1 toilet
- L. Lobby, office bath and kitchen: install 1" pex line from manifold above the tower to lobby bathroom (2 sinks and 2 toilets), office bathrooms (4 sinks, 1 urinal and 3 toilets). Office kitchen (1 sink)
- M. Number of hours expected and total cost of labor
- N. List of materials needed to complete job and cost
- O. Any extra equipment needed to complete job with cost. (Example: rental or lease of equipment)
- P. Start-Up & Check-out required.
- Q. Title 61 O.S. 113 B (3) Contract must submit a warranty bond in a sum equal to the contract price
- R. Title 61 O.S. 113 B (4) Contractor must provide evidence of public liability and workers' compensation

- S. Title 61 O.S. 113 C Contractor may provide a single bond that covers payment, performance and warranty. Contract will not be excused until all bonds and insurance are provided
- T. Pricing shall include all fees, permits and inspections. Work should be planned for performance during normal work hours unless otherwise agreed upon. Contractor shall submit plan design, manufacturer cut sheet and standard warranty/extended warranty information for all major components with submittal.
- U. One contract shall be awarded for the design, purchase, and installation of the entire system.

A Mandatory Pre-Bid Conference and Project Site Visit is scheduled for July 11th, 2023 @ 10:00am. The meeting shall begin at the Ottawa County Sheriff's Department 28 B ST SE. Miami, Oklahoma. All prospective bidders are required to attend the Pre-Bid Conference and Project Site Visit in order to be considered a Responsive Bidder. As verification of attendance, the prospective bidder representative must complete the Pre-Bid Conference/ Project Site Visit sign on sheet.

Bids submitted **must be clearly marked on the outside of a sealed envelope:**

[BID 2024.1: Ottawa County Jail Repairs](#)

OPEN: July 24th, 2023 @ 9:05 AM

and must be accompanied by a completed and notarized "Statement of Non-Collusion" as required by O.S. 74, Section 85.22.

The successful bidder must comply with O.S. 19, Chapter 33 (Purchasing Procedures).

Bids received late will be returned unopened.

The Board of County Commissioners reserves the right to reject any or all bids and/or make an award to other than the low bidder, if such an award is deemed to be in the best interest of the County.

Robyn Mitchell
Ottawa County Clerk

OTTAWA COUNTY CLERK
102 EAST CENTRAL AVENUE, SUITE 103
MIAMI, OKLAHOMA 74354
(918) 542-3332
FAX (918) 542-8260
countyclerk@ottawa.okcounties.org

Business Name: _____

Contact Name: _____

Address: _____

Phone number: _____

INVITATION TO BID

BID 2024.1: Ottawa County Jail Repairs

ISSUED: June 30th, 2023

OPEN: July 24th, 2023 @ 9:05 AM

DESCRIPTION

MATERIALS _____

LABOR _____

EQUIPMENT _____

TOTAL PROJECT COST \$ _____

PROJECT START DATE: _____

PROJECT COMPLETION TIME ESTIMATE: _____

CONDITIONS OF BID

On behalf of the Ottawa County Commissioner, sealed bids will be opened in the Office of the County Commissioners located in the Ottawa County Courthouse at 102 East Central Avenue, Suite 104 in Miami, Oklahoma, at the time and date shown on the Invitation to Bid.

Late bids will not be considered. Bids must be received in sealed envelopes with Bid Number, Date and Time written on the outside of the envelope.

Unit prices will be guaranteed correct by the bidder.

Firm prices will be FOB Ottawa County.

Purchases by Ottawa County, Oklahoma are not subject to State or Federal taxes.

This bid is submitted as legal offer and any bid, when accepted by the County, constitutes a firm contract.

Oklahoma laws require each vendor submitting a bid to a County for goods or services to furnish a notarized sworn Statement of Non-Collusion (form supplied below).

NOTE: Other terms and conditions may be added at the discretion of county officers.

STATEMENT OF NON-COLLUSION

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity, quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly, in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn to this _____ day of _____, 20____.

(Seal)

Firm: _____

Signed: _____

Address: _____

Notary Public

City: _____ State: _____

My commission expires _____

Zip: _____

I CERTIFY COPIES OF BID 2024.1: OTTAWA COUNTY JAIL REPAIRS WERE MAILED OR EMAILED TO THE FOLLOWING VENDORS ON July 3rd, 2023.

Company	Business Phone	Address
Joplin Plumbing Repair	(417)658-5118	917 Ohio Ave. Joplin, MO 64801
Rockin Sm Services	(918)541-8531	58401 E 140rd Miami, OK 74354
Cutters Plumbing LLC	(405)313-6030	908 SW 27 th ST Oklahoma City, OK 73109
Service Solutions Inc.	(800)542-7797	605 Henley Blvd Miami, OK 74354
APEX Plumbing		121 N Maple Commerce, OK 74339
In The House Plumbing	(918)54-1945	329 S Main St Miami, OK 74354
J L Plumbing Co. Inc.		PO Box 516 Vinita, OK 74301
Miller Plumbing	(918)533-2627	57401 E 170rd Fairland, OK 74343
Premium Plumbing	(918)542-5095	20 Elm SE Miami, OK 74354
Walkingstick Plumbing		PO Box 511 Afton, OK 74331
ZAP Plumbing Service		PO Box 451685 Grove, OK 74345

Natasha Brunner
 Ottawa County 1st Deputy/Purchasing Agent

CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents of all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub- recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, United States Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The Sub-Recipient or subcontractor _____ certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

Organization: _____

Street address: _____

City, State, Zip: _____

CERTIFIED BY: (type or print) _____

TITLE:

(signature) _____ (date) _____

Disclosure of Lobbying Activities
**Complete this form to disclose lobbying activities
pursuant to 31 U.S.C. 1352 (See reverse for public
burden disclosure)**

<p>1. Type of Federal Action: a. contract _____ b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance</p>	<p>2. Status of Federal Action: a. bid/offer/application _____ b. initial award c. post-award</p>	<p>3. Report Type: a. initial filing _____ b. material change</p> <p>For material change only: Year _____ quarter _____ Date of last report _____</p>
<p>4. Name and Address of Reporting Entity: _____ Prime _____ Subawardee Tier _____, if Known:</p> <p style="text-align: center;">Congressional District, if known:</p>		<p>5. If Reporting Entity in No. 4 is Subawardee, Enter Name and Address of Prime:</p> <p style="text-align: center;">Congressional District, if known:</p>
<p>6. Federal Department/Agency:</p>	<p>7. Federal Program Name/Description:</p> <p>CFDA Number, if applicable: _____</p>	
<p>8. Federal Action Number, if known:</p>	<p>9. Award Amount, if known:</p> <p>\$ _____</p>	
<p>10. a. Name and Address of Lobbying Registrant (if individual, last name, first name, MI):</p>	<p>b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI):</p>	
<p>11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</p>		<p>Signature: _____</p> <p>Print Name: _____</p> <p>Title: _____</p> <p>Telephone No.: _____ Date: _____</p>
<p>Federal Use Only</p>		<p>Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)</p>

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31

U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitations for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Included prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from
10(a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503