

NOTICE TO BIDDERS

Sealed bids will be received in the Office of the Ottawa County Clerks at 102 East Central Avenue, Suite 103 in Miami, Oklahoma 74354 until 9:05 AM on June 16th, 2025. Bids will then be opened and read aloud by the Board of Ottawa County Commissioner on the following:

The Ottawa County Sheriff's Office is looking for a security company to provide armed security for the Ottawa County Courthouse and Ottawa County Annex Building.

This will require two-armed security officers that will be expected to work Monday-Fridays, 0900-1700 hours. All Ottawa County holidays will be off along with any time the courthouse is closed mainly due to any inclement weather. **On occasion when citizens are still in courthouse or court is still in session after 1700 hours security shall stay for security purposes.**

Duties will include:

Entrance Control: Enforce the courthouse entry by operating security screening equipment to detect weapons, contraband, and prohibited items. Checking items such as handbags, briefcases, computers, packages, baby carriages, wheelchairs, etc.

Roving patrol: Exterior: Foot patrol exterior of courthouse and parking lot including around the annex building that is to the north and detached from the courthouse.

Interior: Walk hallways of courthouse monitoring courtrooms and offices within the courthouse.

Stationary post: Main post is at entryway of courthouse, while at this post monitoring of closed-circuit security system and alarm systems will be expected.

At no time will security officers oversee inmates, Ottawa County Deputies and Jail staff will be responsible for inmate activity to and from the jail, and while in the courthouse.

Security Officers will have a radio and if law enforcement is needed, they can be contacted.

Security company will need to be insured

Bids submitted must be clearly marked on the outside of a sealed envelope:

BID 2025-2026.8: Courthouse Security

OPEN: June 16th, 2025 @ 9:05 AM

and must be accompanied by a completed and notarized "Statement of Non-Collusion" as required by O.S. 74, Section 85.22.

The successful bidder must comply with O.S. 19, Chapter 33 (Purchasing Procedures).

Bids received late will be returned unopened.

The Board of County Commissioners reserves the right to reject any or all bids and/or make an award to other than the lowest bidder if such an award is deemed to be in the County's best interest.

Robyn Mitchell
Ottawa County Clerk
S A & I 1-4040 (1982) MODIFIED

OTTAWA COUNTY CLERK
102 EAST CENTRAL AVENUE, SUITE 103
MIAMI, OKLAHOMA 74354
(918) 542-3332
FAX (918) 542-8260
countyclerk@ottawa.okcounties.org

INVITATION TO BID

BID 2025-2026.8: Courthouse Security
ISSUED: May 12th, 2025
OPEN: June 16, 2025 @ 9:05 AM
PERIOD OF BID: JULY 1ST, 2025 THROUGH JUNE 30TH, 2026

Business Name:_____

Contact Name:_____

Address:_____

Phone number: _____

DESCRIPTION

Cost for Material \$ _____

Cost for Labor \$ _____

Total Cost for Project \$ _____

CONDITIONS OF BID

Sealed bids will be opened in the Office of the County Commissioners located in the Ottawa County Courthouse at 102 East Central Avenue, Suite 104 in Miami, Oklahoma, at the time and date shown on the Invitation to Bid.

Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with Bid Number, Date and Time written on the outside of the envelope.

Unit prices will be guaranteed correct by the bidder.

Firm prices will be FOB Ottawa County.

Purchases by Ottawa County, Oklahoma are not subject to State or Federal taxes.

This bid is submitted as legal offer and any bid, when accepted by the Ottawa County, constitutes a firm contract.

Oklahoma laws require each vendor submitting a bid to a County Entity for goods or services to furnish a notarized sworn Statement of Non-Collusion (form supplied below).

NOTE: Other terms and conditions may be added at the discretion of county officers.

STATEMENT OF NON-COLLUSION

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity, quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly, in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn to this _____ day of _____, 20____.

(Seal)

Firm: _____

Signed: _____

Address: _____

Notary Public

City: _____ State: _____

My commission expires _____

Zip: _____

I CERTIFY COPIES OF **BID 2025-2026.8: COURTHOUSE SECURITY**
WERE MAILED TO THE FOLLOWING VENDORS ON MAY 13, 2025

Eric Bridges
T7 Security
2004 K S.W.
Miami, Ok 74354
918-314-2287

Tristan Curtis
Spec Ops Security
1320 SW Frank Phillips Blvd. Ste B
Bartlesville, Ok 74003
www.specopssecurityllc.com
918-876-3399

Oksecurity Professionals
510 NE Washington Blvd
Bartlesville, Ok 74003
info@oksecurityprofessionals.com
918-440-8802

Diamond Security and Investigative Services LLC
320 South Boston Suite 1118
Tulsa, Ok 74103
918-591-2599

Code3 Security
700 Yale Dr.
Bartlesville, OK 74006