

## NOTICE TO BIDDERS

Sealed bids will be received in the Office of the Ottawa County Clerks at 102 East Central Avenue, Suite 103 in Miami, Oklahoma 74354 until 9:05 AM on June 26<sup>th</sup>, 2023. Bids will then be opened and read aloud by the Board of County Commissioner of Ottawa County on the following:

### Community Crisis Center

Of Ottawa County

Building Specification:

- 40' x 80' x 10' Bolt up red iron building with insulation and metal on walls and roof
- 18" x 18" footing around outside of building
- 4 runs of 3/8" rebar in footing
- 4" slab on top and top of floor not to be higher than 12" above ground
- 3/8" rebar every 24" both ways
- (1) ADA accessible side door
- (1) ADA accessible front door
- 12" fill for underlayment of concrete

Please see preliminary drawing for more detail. Please read all notes and instructions provided.

- The structure is to be built on the vacant lots located on B St. SE Miami, OK.
- All dirt work for concrete pad and plumbing will need to be include with bid price
- Any future question you may contact Kelsey Samuels at 918-540-2275
- **A Mandatory Pre-Bid Conference and Project Site Visit is scheduled for Tuesday, June 13<sup>th</sup>, 2023 at 1:30 P.M. The meetings shall begin at the Community Crisis Center 118 A St. S.E., Miami, OK.** All prospective bidders are required to attend the Pre-Bid Conference and Project Site Visit in order to be considered a Responsive Bidder. As verification of attendance, the prospective bidder representative must complete the Pre-Bid Conference / Project Site Visit Sign in Sheet.
- Title 61 O.S. 107 Contractors must submit a bid bond equal to 5% of the bid submitted, or a certified check which shall be deposited with the awarding public agency.
- Title 61 O.S. 113 B (3) Contract must submit a warranty bond in a sum equal to the contract price
- Title 61 O.S. 113 B (4) Contractor must provide evidence of public liability and workers' compensation
- Title 61 O.S. 113 C Contractor may provide a single bond that covers payment, performance and warranty. Contract will not be excused until all bonds and insurance are provided

Bids submitted must be clearly marked on the outside of a sealed envelope:

**BID 2023.2: Community Crisis Center**

**OPEN: June 26<sup>th</sup>, 2023 @ 9:05 AM**

**and must be accompanied by a completed and notarized “Statement of NonCollusion” as required by O.S. 74, Section 85.22.**

The successful bidder must comply with O.S. 19, Chapter 33 (Purchasing Procedures).

Bids received late will be returned unopened.

The Community Crisis Center reserves the right to reject any or all bids and/or select the best bid(s) submitted based on availability of materials and transportation costs to job site, if such an award is deemed to be in the Community Crisis Center best interest.

Kelsey Samuels  
Community Crisis Center  
Executive Director

**STATEMENT OF NON-COLLUSION**

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity, quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly, in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn to this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Firm: \_\_\_\_\_

**Signed:** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_

\_\_\_\_\_  
**Notary Public**

(Seal)

My commission expires \_\_\_\_\_

# **OTTAWA COUNTY PURCHASING OFFICE**

**102 EAST CENTRAL AVENUE, SUITE 103  
MIAMI, OKLAHOMA 74354**

(918) 542-3332

FAX (918) 542-8260

countyclerk@ottawa.okcounties.org

## **INVITATION TO BID**

BID 2023.2: Community Crisis Center

ISSUED: MAY 8<sup>TH</sup>, 2023

OPEN: JUNE 26<sup>th</sup>, 2023 @ 9:05 AM

**Business Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone number:** \_\_\_\_\_

## **DESCRIPTION**

**Cost for Material**            \$ \_\_\_\_\_

**Cost for Labor**            \$ \_\_\_\_\_

**Cost for Subcontractors**    \$ \_\_\_\_\_

**Cost for Subcontractors**    \$ \_\_\_\_\_

**Total Cost for Project**    \$ \_\_\_\_\_

## CONDITIONS OF BID

Sealed bids will be opened in the Office of the Board of County Commissioner of Ottawa County located in the Ottawa County Courthouse 102 E. Central Ave. Ste 104 in Miami, Oklahoma, at the time and date shown on the Invitation to Bid.

**Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with Bid Number, Date and Time written on the outside of the envelope.**

Unit prices will be guaranteed correct by the bidder.

Firm prices will be FOB Community Crisis Center.

Purchases by Community Crisis Center of Oklahoma are not subject to State or Federal taxes.

This bid is submitted as legal offer and any bid, when accepted by the Board of County Commissioner of Ottawa County and the Community Crisis Center, constitutes a firm contract.

**Oklahoma laws require each vendor submitting a bid to a County Entity for goods or services to furnish a notarized sworn Statement of Non-Collusion (form supplied below).**

NOTE: Other terms and conditions may be added at the discretion of county officers.

I CERTIFY COPIES OF **BID 2023.2: COMMUNITY CRISIS CENTER** WERE MAILED TO THE FOLLOWING VENDORS ON MAY 25, 2023.

NEO Metal  
64250 E 290 Rd. Grove OK 74344

Mueller Inc  
Attn: Mike Booth  
2110 S. Hwy 69 Wagoner OK 74467

T Miller Construction  
20350 S 540 Rd. Afton OK 74331

Taylor Construction  
6590 S Hwy 69 Miami OK 74354

T & S Steel Construction  
E 12<sup>th</sup> St. Baxter Springs KS 66713

Lauchner Tower Construction Inc  
440854 E 170 Rd. Bluejacket OK 74333

Bru-Con LLC  
64050 E 290 Rd. Grove OK 74344

Basco Construction Co. LLC  
509 S Scraper St. Vinita, OK 74301

Ray Roberts Construction  
21100 OK-125 Fairland, OK 74343

Brent Ford Construction  
Po Box 11 Miami, OK 74354

Peter's Construction  
57400 E 150 Rd. Fairland OK 74343

J & S Construction and Demolition Company, LLC  
Attn: Sam Azarian  
507 S. Scraper Street  
Vinita, OK. 74301

Sully's Construction, Inc.  
28291 S. 630 Road  
Grove, OK 74344

Ozark Metal Buildings  
2608 N. 2<sup>nd</sup> Street, Suite 105  
Rogers, AR 72756

Tucker & Sons Building  
108 S St. Louis Street  
Welch, OK. 74369

Natasha Brunner  
Ottawa County Clerk  
1<sup>st</sup> Deputy/Purchasing Agent