

NOTICE TO BIDDERS

Sealed bids will be received in the Office of the Ottawa County Clerks at 102 East Central Avenue, Suite 103 in Miami, Oklahoma 74354 until 1:05 PM on June 28th, 2024. Bids will then be opened and read aloud by the Board of Ottawa County Commissioner on the following:

The Ottawa County Sheriff's Office is looking for bids for the following project to be done within the Ottawa County Jail:

Lighting:

A pod: (11) Eleven 2 person cells need correctional grade lights with correctional grade switches and covers

B pod: (11) Eleven 2 person cells need correctional grade lights with correctional grade switches and covers

C pod: 26 LED lights and 3 LED wall packs

D Pod: 26 LED lights and 3 LED wall packs

E Pod: 2 correctional grade lights

F Pod: 2 correctional grade lights

Dry room: 2 4-foot lights

Outlets:

A pod: replace existing outlets with 2 correctional grade outlets with covers
Disconnect power to other existing outlets and cover with correctional grade covers

B pod: 2 correctional grade outlets with covers
Disconnect power to other existing outlets and cover with correctional grade covers

C pod: 2 correctional grade outlets with covers
Disconnect power to other existing outlets and cover with correctional grade covers

D pod: 2 correctional grade outlets with covers
Disconnect power to other existing outlets and cover with correctional grade covers

E pod: replace existing outlet with 1 correctional grade outlet with cover
Disconnect power to other existing outlets and cover with correctional grade covers

F pod: replace existing outlet with 1 correctional grade outlet with cover
Disconnect power to other existing outlets and cover with correctional grade covers

Bid needs to have all work categorized, including but not limited to:

Number of hours expected and total cost of labor

List of material needed to complete job and cost

List of any additional machinery that may be needed, and cost

All materials and tools must be accounted for during working hours and all need to be taken with the workers at the end of each day.

Cleaning up of any debris is required.

It needs to be understood that whomever gets the job will be working among the inmates within the jail. We will attempt to keep them isolated the best we can within the area the work is being done. We do not have anywhere to put them while you are working. We will have a jailer inside the area, if possible.

Thank you
David Dean
Ottawa County Sheriff

Bids submitted must be clearly marked on the outside of a sealed envelope:

A Mandatory Pre-Bid Conference and Project Site Visit is scheduled for June 18th, 2024 @ 10:00am. The meeting shall begin at the Sheriff's Department 28 B SE Miami, OK . All prospective bidders are required to attend the Pre-Bid Conference and Project Site Visit in order to be considered a Responsive Bidder. As verification of attendance, the prospective bidder representative must complete the Pre-Bid Conference/ Project Site Visit sign on sheet. During the Pre-Bid meeting further specifications and details for upgrades will be determined.

[BID 2023-2024.19: Electrical Project for Jail](#)

OPEN: June 28th, 2024 @ 1:05 PM

and must be accompanied by a completed and notarized "Statement of Non-Collusion" as required by O.S. 74, Section 85.22.

The successful bidder must comply with O.S. 19, Chapter 33 (Purchasing Procedures).

Bids received late will be returned unopened.

The Board of County Commissioners reserves the right to reject any or all bids and/or make an award to other than the lowest bidder if such an award is deemed to be in the County's best interest.

Robyn Mitchell
Ottawa County Clerk

OTTAWA COUNTY CLERK
102 EAST CENTRAL AVENUE, SUITE 103
MIAMI, OKLAHOMA 74354
(918) 542-3332
FAX (918) 542-8260
countyclerk@ottawa.okcounties.org

INVITATION TO BID

BID 2023-2024.19: Electrical Project for Jail
ISSUED: MAY 28th, 2024
OPEN JUNE 28th, 2024 @ 1:05 PM

Business Name: _____

Contact Name: _____

Address: _____

Phone number: _____

DESCRIPTION

Cost for Material \$ _____

Cost for Labor \$ _____

Total Cost for Project \$ _____

CONDITIONS OF BID

Sealed bids will be opened in the Office of the County Commissioners located in the Ottawa County Courthouse at 102 East Central Avenue, Suite 104 in Miami, Oklahoma, at the time and date shown on the Invitation to Bid.

Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with Bid Number, Date and Time written on the outside of the envelope.

Unit prices will be guaranteed correct by the bidder.

Firm prices will be FOB Ottawa County.

Purchases by Ottawa County, Oklahoma are not subject to State or Federal taxes.

This bid is submitted as legal offer and any bid, when accepted by the Ottawa County, constitutes a firm contract.

Oklahoma laws require each vendor submitting a bid to a County Entity for goods or services to furnish a notarized sworn Statement of Non-Collusion (form supplied below).

NOTE: Other terms and conditions may be added at the discretion of county officers.

STATEMENT OF NON-COLLUSION

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity, quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly, in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn to this _____ day of _____, 20____.

(Seal) Firm: _____

Signed: _____

Notary Public

Address: _____

City: _____ State: _____

My commission expires _____

Zip: _____

I CERTIFY COPIES OF **BID 2023-2024.19: ELECTRICAL PROJECT FOR JAIL** WERE MAILED TO THE FOLLOWING VENDORS ON MAY 31, 2024.

GLENN ELECTRIC
PO BOX 1481
MIAMI, OK 74355

SERVICE SOLUTIONS
605 HENLEY BLVD
MIAMI, OK 74354

BOOTH & BOOTH ELECTRIC
504 HENLEY
MIAMI, OK 74354

MASTERSON ELECTRIC
220 L ST SE
MIAMI, OK 74354

HK ELECTRIC
510 E CENTRAL
MIAMI, OK 74354

Kim McCord
Ottawa County
Purchasing Agent