

## **NOTICE TO BIDDERS**

In accordance with O.S. 19, Section 421.1b, sealed bids will be received in the Office of the Ottawa County Clerk, Reba G. Sill, at 102 East Central Avenue, Suite 103 in Miami, Oklahoma 74354, until 9:05 AM on June 30, 2014. Bids will then be publicly opened and read aloud by the Board of County Commissioners on the following:

### **SALE OF HAY ON COUNTY-OWNED PROPERTY IN EASTGATE**

Ottawa County is accepting Bids for the Sale of Hay on County-Owned Property in the Fountain East Addition to the City of Miami, Oklahoma (also known as Eastgate). This tract of land is located between Eastgate Boulevard and South 580 Road, from Connery Court to Angela Avenue (see enclosed map).

It will be the bidder's responsibility to cut, rake and bale the standing grass. This process shall not commence until the bidder whose offer is accepted remits payment in full to the Office of the County Clerk. Payment must be made within 5 days following Notice of Award. Please make checks payable to Ottawa County.

Ottawa County shall be held harmless in the event injury to person(s), property or equipment occurs during the harvesting of hay.

**Bids submitted must be clearly marked on the outside of a sealed envelope:**

**BID 2013-2014.27: SALE OF HAY**

**OPEN: JUNE 30, 2014 @ 9:05 AM**

and must be accompanied by a completed and notarized **Statement of Non-Collusion** (form follows), as required by O.S. 74, Section 85.22.

The successful bidder must comply with O.S. 19 Chapter 33 (Purchasing Procedures).

Bids received late will be returned unopened.

The Board of County Commissioners reserves the right to reject any or all bids and/or accept other than the high bid, if such an award is deemed to be in the County's best interest.

Brenda M. Ellis  
First Deputy County Clerk

***THIS PAGE AND NEXT PAGE MUST BE SUBMITTED  
TO THE OTTAWA COUNTY CLERK'S OFFICE  
IN A SEALED ENVELOPE BEFORE 9:05 AM ON JUNE 30, 2014***

**OTTAWA COUNTY PURCHASING OFFICE**

**102 EAST CENTRAL AVENUE, SUITE 103  
MIAMI, OKLAHOMA 74354  
(918) 542-3332  
FAX (918) 542-8260  
[ottawacntyclerk@att.net](mailto:ottawacntyclerk@att.net)**

**INVITATION TO BID**

BID 2013-2014.27: SALE OF HAY  
ISSUED: JUNE 11, 2014  
OPEN: JUNE 30, 2014 @ 9:05 AM

**DESCRIPTION**

**AMOUNT OF BID**

Standing grass located on County Property in Eastgate      \$\_\_\_\_\_

**The harvesting of hay shall not commence until payment in full has been submitted to the Office of the County Clerk. Payment must be made within 5 days following Notice of Award. Please make checks payable to Ottawa County.**

**Ottawa County shall be held harmless in the event injury to person(s), property or equipment occurs during the harvesting of hay.**

**CONDITIONS OF BID**

Sealed bids will be opened in the Office of the County Commissioners located in the Ottawa County Courthouse at 102 East Central Avenue, Suite 104 in Miami, Oklahoma at the time and date shown on the Invitation to Bid.

Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with **Bid Number, Date and Time written on the outside of the envelope.**

Unit prices will be guaranteed correct by the bidder.

Firm prices will be FOB Ottawa County.

Purchases by Ottawa County, Oklahoma are not subject to State or Federal taxes.

This Bid is submitted as a legal offer and any Bid, when accepted by the County, constitutes a firm Contract.

Oklahoma laws require each vendor submitting a Bid to a County for goods or services to furnish a notarized sworn Statement of Non-Collusion (form supplied below).

NOTE: Other terms and conditions may be added at the discretion of county officers.

**STATEMENT OF NON-COLLUSION**

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity, quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly, in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn to this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

(Seal)

Firm: \_\_\_\_\_

**Signed:** \_\_\_\_\_

\_\_\_\_\_  
Notary Public

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

My commission expires \_\_\_\_\_

Zip: \_\_\_\_\_

I CERTIFY COPIES OF **BID 2013-2014.27: SALE OF HAY** WERE MAILED TO THE FOLLOWING VENDORS ON JUNE 10, 2014:

Curtis McBrien  
12541 S Hwy 137  
Miami, OK 74354

David Payne  
9990 S 590 Rd  
Miami, OK 74354

Robert & Rosalind Shelton  
PO Box 703  
Quapaw, OK 74363-0703

Neil Weaver  
824 Somerset Rd  
Miami, OK 74354  
918-540-4074

Brenda M Ellis,  
First Deputy County Clerk