

NOTICE TO BIDDERS

On behalf of the City of Miami, sealed bids will be received in the Office of the Ottawa County Clerk, Robyn Mitchell, at 102 East Central Avenue, Suite 103 in Miami, Oklahoma 74354 until 9:05 AM on October 16th, 2023. Bids will then be opened and publicly read aloud by the Ottawa County Board of Commissioners on the following:

Ottawa County Fairgrounds HVAC units

Portable Indoor & Outdoor Cooling/Heating Unit W/Wheels

Scope:

The City of Miami is looking to purchase four (4) portable indoor & outdoor cooling/heating units with wheels to be used in the Expo building. Be mindful these unit will be used in a flood prone area. Equipment must be capable of quick removal when necessary.

Heating Capacity

Heat Strips /BTU 24kW / 83,300

Cooling Capacity

BTU/hr @ 95F at 60% RH 135,000 (12 Ton)
Operating Temperatures 30 – 110 F 50%RH

Compressor Data

Compressor Type Scroll
Refrigerant 407C

Fan Data

Evaporator

Fan Type (Centrifugal) Hyperdrivex X2
Air Flow 5,500 CFM
Supply and Return Air Device 2 – 12” flanges for supply and 2 – 12” for return
Maximum Duct length 75’ each for supply and return

Condenser

Fan Type (Centrifugal) Belt Drive
Air Flow 8500 CFM
Condenser Exhaust flange 20”
Condenser Duct Length 100”
Condenser fan speed control Variable Frequency Drive

Electrical Data

Power Supply 208V / 230V Three Phase
Current Consumption 56.9 amps
Power Consumption 22.88 kWh
Maximum Circuit Breaker 100 amps
Recommended Breaker Size 80 amps
Minimum Circuit Ampacity 71.225 amps
Min/Max Voltage 195-250
Power Quality Control Internal Phase and Power Monitor
Power Connection Color Coded Male Camlocks

Dimensional Data

Unit must fit thru standard 3’ door

Safety Device Data

Compressor Overload Internal

Fan Motor Overload	Automatic Internal
Evaporator Freeze Protection	Hot gas bypass with variable fan speed Control
High Pressure Switch	Manual
Low Pressure Switch	Automatic
Compressor Short Cycle	Yes
Automatic Restart	Yes
Thermostat Type	Digital
Condensate Pump Overflow	Yes
Internal Condensate Pump (high lift)	Yes

Also, please provide pricing for all required accessories needed to fully operate the unit. This will/may include ducts, power cords, clamps etc.

Pricing shall include all fees, permits and inspections. The contractor must be registered with the state Construction Industry Board and the City of Miami. Contractor shall submit plan design, manufacturer cut sheet and standard warranty/extended warranty information for all major components with submittal.

One contract shall be awarded for the purchase of the entire system.

Bids submitted **must be clearly marked on the outside of a sealed envelope:**

[BID 2023-2024.2: Ottawa County Fairgrounds HVAC units](#)

OPEN: October 16th, 2023 @ 9:05 AM

and must be accompanied by a completed and notarized “Statement of Non-Collusion” as required by O.S. 74, Section 85.22.

The successful bidder must comply with O.S. 19, Chapter 33 (Purchasing Procedures).

Bids received late will be returned unopened.

The Board of County Commissioners reserves the right to reject any or all bids and/or make an award to other than the low bidder, if such an award is deemed to be in the best interest of the County.

Robyn Mitchell
Ottawa County Clerk

OTTAWA COUNTY CLERK
102 EAST CENTRAL AVENUE, SUITE 103
MIAMI, OKLAHOMA 74354
(918) 542-3332
FAX (918) 542-8260
countyclerk@ottawa.okcounties.org

Business Name: _____

Contact Name: _____

Address: _____

Phone number: _____

INVITATION TO BID

BID 2023-2024.2: Ottawa County Fairground HVAC units
ISSUED: September 25th, 2023
OPEN: October 16th, 2023 @ 9:05 AM

DESCRIPTION

TOTAL COST OF UNITS _____

ADDITIONAL EQUIPMENT _____

ADMISTRATION COST _____

TOTAL PROJECT COST \$ _____

CONDITIONS OF BID

On behalf of the City of Miami, sealed bids will be opened in the Office of the County Commissioners located in the Ottawa County Courthouse at 102 East Central Avenue, Suite 104 in Miami, Oklahoma, at the time and date shown on the Invitation to Bid.

Late bids will not be considered. Bids must be received in sealed envelopes with Bid Number, Date and Time written on the outside of the envelope.

Unit prices will be guaranteed correct by the bidder.

Firm prices will be FOB Ottawa County.

Purchases by Ottawa County, Oklahoma are not subject to State or Federal taxes.

This bid is submitted as legal offer and any bid, when accepted by the County, constitutes a firm contract.

Oklahoma laws require each vendor submitting a bid to a County for goods or services to furnish a notarized sworn Statement of Non-Collusion (form supplied below).

NOTE: Other terms and conditions may be added at the discretion of county officers.

STATEMENT OF NON-COLLUSION

AFFIDAVIT: I, the undersigned, of lawful age, being first duly sworn on oath say that he (she) is the agent authorized by the bidder to submit the above bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity, quality or price in the prospective contract or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract; that the bidder/contractor has not paid, given or donated or agreed to pay, give or donate to any officer or employee of the State of Oklahoma (or other entity) any money or other thing of value, either directly or indirectly, in the procuring of the award of a contract pursuant to this bid.

Subscribed and sworn to this _____ day of _____, 20____.

(Seal)

Firm: _____

Signed: _____

Address: _____

Notary Public

City: _____ State: _____

My commission expires _____

Zip: _____

**I CERTIFY COPIES OF BID 2023-2024.2: OTTAWA COUNTY FAIRGROUNDS
HVAC UNITS WERE MAILED OR EMAILED TO THE FOLLOWING VENDORS
ON SEPTEMBER 26th, 2023.**

Company	Business Phone	E-Mail
Equipment Share-Advanced Solutions	479-871-7037	shane.dickard@equipmentshare.com
Refrigeration Supplies Distributor	310-324-0600	mledesma@rsd.net
MSC	240-712-3224	keith.barr@mscdirect.com
Global Industrial	888-978-7759	Rsmiley@globalindustrial.com
Air Manufacturing Group	800-782-9175	info@amgair.com
Northstock	877-301-4660	
Portable Air Group	866-948-5300	
Sylvane	800-934-9194	
HVAC Brain	216-663-4822	9545 Midwest Ave Unit A Cleveland OH 44125
Southern-Tool Company	800-458-3687	
MSC Direct	800-645-7270	
Elite Metal Tools	281-241-9504	
Spot Coolers	800-367-8675	

Natasha Brunner
Ottawa County Clerk
1st Deputy